



**MINNESOTA  
JUDICIAL BRANCH**  
FIFTH JUDICIAL DISTRICT

**Ignition Interlock Program Checklist**

**(Use this checklist if your license has been revoked)**

Please note: All office appointments with the 5<sup>th</sup> Judicial District Program Coordinator need to be scheduled in advance.

Am I eligible to apply for the <a href="#">Ignition Interlock</a> Program?	
<input type="checkbox"/>	Age 18 and eligible for Class D license (no other license classes are eligible to install ignition interlock)
<input type="checkbox"/>	Own or able to drive a vehicle – not a moped or motorcycle
<input type="checkbox"/>	My vehicle is insured
<input type="checkbox"/>	I am not subject to Vanessa’s Law because of a DWI before age 18
<input type="checkbox"/>	I have no other withdrawals on my license (ex. lost license due to failure to pay child support)
I have gone to my local DVS office to do the following: <i>Go to <a href="http://www.mndrive.info">www.mndrive.info</a> to find a local DVS office</i>	
<input type="checkbox"/>	Purchased new plates (if your plates were impounded)
<input type="checkbox"/>	Paid the \$680 reinstatement fee – the Partial Payment Program may assist with the cost
<input type="checkbox"/>	Completed application for a new Class D license and kept my receipt
<i>Once you’ve completed all of the above you are ready to apply to install ignition interlock.</i>	
<i>Read the Minnesota Ignition Interlock Device <a href="#">Program Guidelines</a> available online at <a href="http://www.dps.mn.gov">www.dps.mn.gov</a></i>	
Send the following forms to the Ignition Interlock Unit (fax paperwork to #651-797-1299) or <a href="#">upload the forms</a> :	
<input type="checkbox"/>	Signed and dated <a href="#">Ignition Interlock Participation Agreement</a>
<input type="checkbox"/>	Signed and notarized <a href="#">Special Review Awareness form</a> if you have more than one DWI on your record
<input type="checkbox"/>	Submit insurance for the vehicle to be equipped with the device. Proof of insurance is needed for an offense on or after 7/1/21 if there is no insurance conviction on record. An SR-22 insurance certificate is required for anyone with a prior conviction for no insurance. The VIN (Vehicle Identification Number) of the vehicle with the device must match the VIN on the Certificate of Insurance.
<b>AND</b> Send the following forms to the Fifth Judicial District’s Ignition Interlock Coordinator:	
<input type="checkbox"/>	Signed and dated <a href="#">Application and Acknowledgement form</a> for Ignition Interlock
When you get a letter from Driver & Vehicle Services that your ignition interlock application has been approved:	
<input type="checkbox"/>	Contact the 5 <sup>th</sup> Judicial District Ignition Interlock Program Coordinator to set up funding (Jackie Murray : 507-338-2181/Jacqueline.Murray@courts.state.mn.us)
<input type="checkbox"/>	Choose a certified ignition interlock manufacturer <a href="#">Minnesota Ignition Interlock Program - Certified Ignition Interlock Manufacturers (mn.gov)</a>
<input type="checkbox"/>	Schedule ignition interlock installation – tell them you are in the “5 <sup>th</sup> Judicial District Ignition Interlock Program”
<b>DO NOT DRIVE YET!</b>	
Do not drive until you confirm you are valid to drive. Check your <a href="#">driver’s license status</a> at <a href="http://www.dps.mn.gov">www.dps.mn.gov</a> .	