



# Treatment Courts & oneCourtMN

Improving access and efficiency

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**MINNESOTA  
JUDICIAL BRANCH**



# oneCourtMN

*High-quality, consistent, and convenient court administration services anywhere in the state*



# MJB Strategic Roadmap

*In August 2022, the Judicial Council approved the first ever long-range strategic plan, the MJB Roadmap. The plan includes five statements to drive our strategic plans, projects, and priorities in the coming decade and an acknowledgement that the umbrella over these areas is our focus on a oneCourtMN vision. The plan will be reviewed biennially, and is used to direct planning efforts for each biennial Strategic Plan.*



# Minnesota Judicial Branch Roadmap

1. Improve the court experience for all.
2. Prioritize workplace wellness for all judicial officers and employees.
3. Promote access to treatment courts across Minnesota.
4. Cultivate a diverse, equitable, and inclusive court system.
5. Enhance support for self-represented litigants.



## *Priority 3*

*Promote access to treatment courts across Minnesota.*

FY24 Strategic Plan

Prioritize equitable access to treatment courts in every county in Minnesota.



# Factors impacting treatment court access

- Lack of all treatment court models in all jurisdictions
- Limited treatment access
- Different admission and exclusion criteria between counties

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# What can we control?

- Inconsistent policies
  - Referral processes
  - Admission criteria
- Information & communication gaps
  - Customized forms
  - Turnover/leave
  - Familiarity of court staff with processes





# Fifth District Standardization

9- Adult Drug Courts

2- Family Dependency Treatment Courts

1- District-Wide Veterans Court





# OneCourtMN Vision

- Consistency across treatment court programs in the District
- Justice partners have a clear understanding of treatment courts in the Fifth
- Minimize "treatment court shopping" due to inconsistent admission requirements/disqualifiers and program expectations
- Streamline processes for Coordinators and Court Admin/DAT
- Efficient onboarding for new staff/fill-in coverage



# Guideline Manuals

- Adult Treatment Court Guideline Manual
  - Target Population
  - Disqualifiers
  - Fees
  - Transfer Policy
  - Termination Protocol
- Provides consistency and guidance for all ATC programs
- Helps non-treatment court judges make knowledgeable decisions regarding sentencing to District ATC programs



## Upcoming Manuals

- Family Dependency Treatment Court Guideline Manual is next on the schedule
- Veterans Court Guideline Manual will be updated to maintain similar format as other treatment court guidelines

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# Referral Forms

- State-approved ROI
- Drop-down boxes for court-specific locations
- Located on District's Treatment Court SharePoint site so all Coordinators have access

Step 1- Application (This section is completed by the referral source)	
Defendant's Name:	Birth Date: Select date
<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Nonbinary	<input type="checkbox"/> White <input type="checkbox"/> Latinx <input type="checkbox"/> Black/African American <input type="checkbox"/> Asian <input type="checkbox"/> Native American/Pacific Islander <input type="checkbox"/> Other: Please specify
Street Address:	County of Residence: Select county
Phone:	In Custody: <input type="checkbox"/> No <input type="checkbox"/> Yes: Jail <span style="float:right">Offense Date: Select date</span>
Defense Attorney Name:	Defense Attorney Phone:
Court file number(s):	Charges:
Case Status: <input type="checkbox"/> Pretrial <input type="checkbox"/> Pre-plea: Plea hearing date <input type="checkbox"/> Sentenced: Date <input type="checkbox"/> Probation Violation	
Referred by:	Date Submitted: Select date
Send Application and signed Release to Treatment Court Coordinator	
Step 2- Preliminary Review (completed by Probation and Prosecution)	
PROBATION OFFICE	PROSECUTOR'S OFFICE
Review date: Select date	Review date: Select date
Reviewed by:	Reviewed by:
Willing to participate: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe	Disqualifier Present: <input type="checkbox"/> Yes <input type="checkbox"/> No
RANT Rating: Select Date of RANT: Select date	Preliminary Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No
Preliminary Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Comments:
Comments:	
Step 3- Comprehensive Use Assessment	
Assessment Referral Date: Select date	Assessor:
Chemically Dependent: <input type="checkbox"/> Yes <input type="checkbox"/> No	Severity: <input type="checkbox"/> Severe <input type="checkbox"/> Moderate <input type="checkbox"/> Low
Recommendations: <input type="checkbox"/> Inpatient <input type="checkbox"/> Intensive Outpatient <input type="checkbox"/> Other: Please specify	
Funding: <input type="checkbox"/> CCDTF <input type="checkbox"/> Self-pay <input type="checkbox"/> Insurance: Please specify	Assessment Date: Select date
Step 4- Team Screening (Completed by Team)	
Date of Determination: Select date	<b>APPROVED:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
If denied, state reason (check all that apply)	
<input type="checkbox"/> Violent history	<input type="checkbox"/> Less than two years probation time remaining
<input type="checkbox"/> Disqualifying charge: Please specify	<input type="checkbox"/> Undocumented immigrant
<input type="checkbox"/> Unwilling to participate	<input type="checkbox"/> Doesn't need chemical dependency treatment
<input type="checkbox"/> Doesn't meet RANT criteria (not HR/HN)	<input type="checkbox"/> Not a resident
<input type="checkbox"/> Personal/clinical factors: Please specify	<input type="checkbox"/> Other: Please specify
Comments:	



# Court Orders

- Referral Determination Document
- Acceptance Orders
- Payment Priority Orders
- Transfer Orders
- Disposition Orders
  - Graduation
  - Termination
  - Administrative Discharge

Standardized orders help Court Administration and Document Acceptance Team quickly locate necessary information for accurate filing



## Standardized Forms

- Ensure programs are holding participants to the same expectations
- Reduce learning curve for in-district transfers
- Provide consistency for Coordinators "filling in"

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# Standardized Form Examples

- Orientation Packet
  - Demographics/pre-program statistics
  - Handbook agreement
  - Testing guidelines
  - Participation agreement
  - Payment options
- Phase grid
  - Same format with court-specific information

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# Staffing Sheets

- Provides quick-access to pertinent information
- Keeps team informed of participant progress
- Word document saved per-hearing so entering data in Supervision after court is more efficient

## The Muppet Adult Treatment Court

Kermit the Frog – 1<sup>st</sup> hearings

Demographics		
<b>Address:</b> 1601 Hollywood Blvd Hollywood, CA	<b>Supervision:</b> 00-TC-23-1234	<b>DOB:</b> 11/7/1997 (25)
<b>Phone:</b> 123-456-7890	<b>MNCIS File:</b> 00-CR-20-987	<b>Significant Other:</b> Miss Piggy
<b>Email:</b> kermitthefrog@gmail.com	<b>Offense(s):</b> Felony Theft	<b>Kids:</b> 2
<b>Employer:</b> Walt Disney	<b>Sentence:</b> Stay of Adjudication	<b>Insurance:</b> Medicaid
	<b>Driver's License:</b> Cancelled IPS	<b>Education:</b> Diploma/GED

Fees/Fines		
<b>Drug Court Fee Balance:</b> \$0	<b>Last Payment:</b> 4/7/23- \$40	<b>File:</b> 67-CR-20-236
<b>Fines Balance:</b> \$46.31	<b>Fees Balance:</b> \$3.69	<b>Collections:</b> \$0

Program Info				
<b>Phase 1:</b> 9/22/2021	<b>Phase 2:</b> 12/22/2021	<b>Phase 3:</b> 3/23/2022	<b>Phase 4:</b> 7/13/2022	<b>Phase 5:</b> 11/23/2022
<b>Goal 1:</b> Eat flies		<b>Goal 2:</b> Date a pig		<b>Goal 3:</b> Get a Hollywood star
<b>Personal Sobriety Date:</b> 10/19/2021		<b>Verified Sobriety Date:</b> 10/28/2021		<b>Verified Sober Days:</b> 559

Services/Supports	
<b>Substance(s) of Choice:</b> Methamphetamine	<b>Sponsor Obtained:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>CD:</b> Jim Henson	
<b>Mental Health:</b> Bunsen Beaker	
<b>Probation/Coordinator:</b>	Submitted graduation app

Suggested Incentive	Suggested Sanction/Therapeutic Intervention
<b>Past Incentives</b> 1/11/23: Fishbowl incentive (drawing) 11/23/22: Fishbowl incentive (drawing) 11/23/22: \$20 fine reduction (1 year sobriety) 8/24/22: \$20 fine reduction (9 months sobriety) 7/27/22: Fishbowl incentive (drawing) 7/27/22: Fishbowl entry (spoke at treatment) 7/13/22: Fishbowl entry (completed Phase 3) 4/27/22: \$20 fine reduction (6 months sobriety) 3/23/22: Fishbowl incentive (drawing) 3/23/22: Fishbowl entry (completed Phase 2) 3/9/22: \$20 gas card (valid driver's license) 2/9/22: <i>Recovering Joy</i> (completed treatment) 2/9/22: \$20 fine reduction (3 months sobriety) 12/22/21: Fishbowl entry (completed Phase 1) 12/8/21: Fishbowl incentive (drawing)	<b>Past Sanctions/Therapeutic Interventions</b> 5/25/22: Verbal warning (late schedule 5.17- 1 <sup>st</sup> ) 5/25/22: 2-week call log (call-in 5.14- 2 <sup>nd</sup> ) 3/23/22: Verbal warning (call-in 3.16- 1 <sup>st</sup> ) 3/23/22: 4* CSW (no payment) 1/26/22: 4* CSW (no payment)



# Master Spreadsheets

	Current Participants							Previous Participants					Denied Participants						
2021	Name	DOB	Referral	Referrer	CtyRf	MNCIS File #	Supervision File #	Offense	Accept	Denied	Sex	Race/Ethnicity	Phase I	Phase II	Phase III	Phase IV	Phase V	Graduate	Terminate
	KJM	1/1/1971	1/1/2021	Tony Vetsch	R	67-CR-20-000	67-TC-21-0	Felony Domestic	1/13/2021		M	Native American	1/15/2021						7/15/2021
53	BNC	1/1/1972	1/15/2021	Nikki R/Tony V	N	53-CR-20-000; 000	53-TC-21-0	1st Deg Burglary	1/13/2021		M	White	2/1/2021	7/1/2022	10/1/2022	2/1/2022	5/1/2022	11/1/2022	
	RR	1/1/1973	2/1/2021	Tony Vetsch	N	67-CR-19-0; 53-CR-20-0	53-TC-21-0	5th Deg Possession	1/13/2021		M	Latinx	2/15/2021						11/15/2021
	MP	1/1/1974	2/15/2021	Tony Vetsch	N	53-CR-20-000; 20-000	53-TC-21-00	5th Deg Possession	1/19/2021		M	Latinx	3/1/2021						4/1/2022
	JJH	1/1/1975	3/1/2021	Louis Kuchera	N	53-CR-19-000; 000	53-TC-21-00	Harassment		2/16/2021	M	White	prosecutor objection						
	PAT	1/1/1976	3/15/2021	Eric L'Abbe	N	53-CR-20-000; 000; 000	53-TC-21-000	DANCO; Assault		2/24/2021	F	Black	violent offender; needs too great						
	JSP	1/1/1977	4/1/2021	Rachel Ellison	N	53-CR-20-000	53-TC-21-000	Dangerous Weapon		3/9/2021	M	White	Sales and not enough probation time						
	TLO	1/1/1978	4/15/2021	Tony Vetsch	N	53-CR-20-000; 000	53-TC-20-000	Theft; 5th Deg Poss	4/15/2021		M	White	5/1/2021	7/1/2021	3/1/2022	8/1/2022	11/1/2022		
	JS	1/1/1981	5/1/2021	Krysta Anderson	N	53-21-00; 27-CR-19-00	53-TC-21-0000	5th Deg Possession	5/12/2021		M	Asian	5/15/2021						2/15/2022
54	MJB	1/1/1982	5/15/2021	Chris Sandy	N	32-RC-20-00; 20-00	53-TC-21-0000	5th Deg Possession	5/26/2021		M	White	6/1/2021	10/1/2021	2/1/2022	5/1/2022	8/1/2022	2/1/2023	
	GDS	1/1/1983	6/1/2021	Louis Kuchera	N	53-CR-19-000	53-TC-21-0000	3rd D Assault		7/6/2021	M	White	violent offender						
	LLC	1/1/1984	6/15/2021	Emily Martin	N	53-CR-19-0000	53-TC-21-0000	5th Deg Possession		7/13/2021	F	White	plea did not include treatment court						
56	JJK	1/1/1985	7/1/2021	Nikki Reiter	N	53-CR-21-000	53-TC-21-0000	2nd D Assault	7/28/2021		F	Asian	7/15/2021	11/15/2021	4/15/2022	7/15/2022	10/15/2022	4/15/2023	
	BLS	1/1/1986	7/15/2021	Jeff Haubrich	R	67-CR-20-000	67-TC-21-0000	Financial Card Fraud	9/20/2021		M	White	8/1/2021	10/1/2021	3/1/2022	7/1/2022	11/1/2022		
2022	DJR	1/1/1987	1/1/2022	Louis Kuchera	N	53-CR-20-000	53-TC-22-0	1st Deg Sales		1/12/2022	M	White	Dealing						
	BMS	1/1/1988	1/15/2022	Kristin Habben	N	53-CR-21-0000; 0000	53-TC-22-00	5th Deg Drugs		1/28/2022	F	White	Not interested						
	MMZ	1/1/1989	2/1/2022	Krysta Anderson	N	53-CR-21-0000	53-TC-22-000	5th D Drugs; 3rd D Sale	2/9/2022		M	White/Black	2/15/2022	8/15/2022	11/15/2022				
	JJK	1/1/1990	2/15/2022	Louis Kuchera	N	53-CR-21-0000	53-TC-22-000	5th D Drugs		2/23/2022	M	White	Previous felony sexual conduct conviction						
	KKS	1/1/1991	3/1/2022	Cecil Naatz	R	59-CR-21-000	67-TC-22-000	5th D Drugs	3/2/2022		F	White	3/15/2022	5/15/2022	8/15/2022	11/15/2022	3/15/2022		
	LS	1/1/1992	3/15/2022	Louis Kuchera	N	53-CR-21-000	53-TC-22-000	1st D Sales		2/23/2022	M	White	Dealing						
	CJH	1/1/1993	4/1/2022	Carrie Zebedee	N	46-CR-19-000	53-TC-22-000	5th Deg Drugs	4/27/2022		F	White	4/15/2022						
	BCS	1/1/1994	4/15/2022	Emily Martin	N	53-CR-18-000; 20-000	53-TC-22-000	5th D Drugs & Violate N	4/27/2022		M	White	5/1/2022						
	NJA	1/1/1995	5/1/2022	Kristin Habben	N	53-CR-22-00	53-TC-22-000	1st D Sales		5/19/2022	F	White	prosecutor objection- dealer						
	FN	1/1/1996	5/15/2022	Krysta Anderson	N	53-CR-21-0; 22-000	53-TC-22-000	DWI; 1st D DWI	5/31/2022		M	Latinx	6/1/2022	10/1/2022	2/1/2023				
	KGM	1/1/1997	6/1/2022	Emily Martin	N	53-CR-20-000	67-TC-22-000	Criminal Veh Operator	6/16/2022		M	Latinx	6/15/2022	10/15/2022					
2023	DLS	1/1/2009	1/1/2023	Louis Kuchera	N	53-CR-22-0000	53-TC-23-00	1st D Sales		1/11/2023	F	White	Dealing						
	KS	1/1/2010	1/15/2023	Krysta Anderson	N	53-CR-22-000	53-TC-23-000	Interfere with 911 call		1/27/2023	M	Asian	Prosecutor objection						
	KS	1/1/2011	2/1/2023	Krysta Anderson	N	53-CR-23-00	53-TC-23-000	Domestic Assault	3/16/2023		M	Asian							
	JHKG	1/1/2012	2/15/2023	Chris Zix	R	53-CR-22-000	67-TC-23-000	1st D DWI		3/20/2023	M	White	Relocating to SD						
	CLM	1/1/2013	3/1/2023	Emily Martin	N	53-CR-23-0; 22-0000	53-TC-23-000	Felony DWI	4/26/2023		M	White							
	NJW	1/1/2014	3/15/2023	Tony Vetsch	N	53-CR-23-000	53-TC-23-000	1st D DWI	5/4/2023		F	Black							
	BCJ	1/1/2015	4/1/2023	Nola Seidl	N	08-CR-22-000	53-TC-23-000	Felony Theft	5/10/2023		M	White	4/15/2022						



<u>Role</u>	<u>Name</u>	<u>Email</u>
Judge	Terry Vajgrt	terry.
Coordinator	Heather Kirchner	heath
Probation Agent	Tony Vetsch	avets
CD Tx Provider	Nikki Reiter	nicole
CD Tx Provider	Stephanie Pierce	steph
MH Tx Provider	Melissa Gunderson	melis
CD Assessor	Katie Roberts	kaitly
CD Care Coordinator	Kristin Habben	khabb
Sheriff's Office	Ryan Kruger	rkrug
Sheriff's Office	Jeff Wieneke	jeff.w
Police Dept	Nate Grimmus	ngri
County Attorney	Andrea Keupp	akeup
County Attorney	Jeff Haubrich	jhaub
Defense Counsel	Aaron Kinser	akins
Jail	Ryan Como	rcom

- Each Coordinator maintains for their courts
- Historical participant data since court inception
- Sorted annually by referral date
- Quick-look participant overview
- Visual representation of patterns
- Assists with census reports and other data requests (ie. Paint the Current Picture)
- Tab for current team members
- Assists in coordinator transition/ fill-in coverage



# Additional Consistencies

- Phase Applications
- Incentives
  - Fishbowl criteria
  - Streamlining fine reductions/gift card amounts
- Treatment Court Committee
  - Opportunity for all treatment court Judges and Coordinators to meet quarterly



## Conclusion

- Following the MJB strategic roadmap, consistency, starting at the District-level, is key to improving access and equity in treatment courts
- There are several steps that courts can take and begin exploring with teams today!

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# Questions?

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