



## Protocol for In-Person and ZoomGov Oral Arguments Before the Minnesota Court of Appeals

(Last revised 4/25/2022)

**The Minnesota Court of Appeals schedules oral arguments both in-person at the Minnesota Judicial Center in St. Paul and remotely via ZoomGov.**

### **In-Person Arguments**

- **Security screening** will be conducted at the entrance to the Minnesota Judicial Center. All bags, belongings, and files must pass through a metal detector. No firearms are allowed.
- Only attorneys for parties who filed briefs on appeal may argue. **If an attorney not listed on a party's brief intends to argue**, a letter identifying the arguing attorney must be e-filed and served on opposing counsel at least 7 days in advance of the scheduled date.
- **If more than one attorney will argue as appellant or respondent**, attorneys must apportion time and notify the Clerk of the Appellate Courts in writing (filing type: Correspondence – Other) at least 7 days in advance.
- **Audio recordings** of oral arguments are usually available on the court's website within 24 hours.

### **ZoomGov Remote Arguments**

- **Instructions for participating** in ZoomGov oral arguments before the Minnesota Court of Appeals are available in a brief video at <https://youtu.be/LEZcUti1MVs>.
- To access the **link to the ZoomGov oral argument**, attorneys, litigants, and other observers should visit the MJB website at <https://mncourts.gov/CourtOfAppeals.aspx#tab02Calendar> on the day of oral argument.
- **ZoomGov practice sessions** with court staff can be scheduled upon request for the Monday before oral argument. If, after watching the video, an attorney wishes to schedule a ZoomGov practice session, contact [Suzanne.Segl@courts.state.mn.us](mailto:Suzanne.Segl@courts.state.mn.us).

### **In case of illness or extreme emergency**

#### **precluding an attorney from appearing as scheduled or appearing in person**

(a) notify opposing counsel by telephone or text; (b) notify the court by e-filing and e-serving correspondence, if possible; and (c) contact the court by telephone 651-291-5297, if possible.

Oral arguments may be converted to ZoomGov or rescheduled for in-person argument.

In the event an attorney is able to argue, but cannot appear in person (for example, due to a contagious illness), an in-person oral argument may be converted to ZoomGov and still proceed on the same day, at the court's discretion.