



Attorney Assignment Electronic Submission Service

Consumer Documentation

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1. Preface

This document describes the MNCIS Attorney Assignment eFile service.

On the [Court Integration Services](http://www.mncourts.gov/is) website at <http://www.mncourts.gov/is>:

See the [Integration Services Technical Overview](#) document for additional information on how to use Integration Services.

See the [eFiling Technical Overview](#) document for information that applies to electronic filing services in general.

2. Overview

This service allows authorized external agencies to electronically submit attorney assignment and attorney removal updates for a specific court case, to the court, using a defined CourtXML message format. Prosecutor and public defender offices, for example, could use this service to assign or remove a specific attorney for the plaintiff or defendant in a criminal case. In a future version 3.2 enhancement – the message will allow partners to update some non-criminal case types by identifying either the partykey or personid of the represented party.

In the MNCIS application, the result of a successful update by this service is reflected on the 'Parties' tab for a case.

A CourtXML response message is returned to the submitter of the Attorney Assignment message. This is referred to as an 'eFiling response message' (or simply, 'response' message) and it lets the submitter know the status of the submission message.

An eFiled attorney assignment transaction will also produce a notification message, to which integration consumers may subscribe.

The Attorney Assignment service is just one of the Court Integration services. Refer to the [Court Integration Services](http://www.mncourts.gov/is) website at <http://www.mncourts.gov/is> for a complete list of available services.

3. Messages

Messages that make up the Attorney Assignment submission service use the SOAP message structure. See the [Integration Services Technical Overview](#) document for more information on the general format for Integration Service messages.

Refer to the Schemas tab on the Attorney Assignment page on the [Court Integration Services](#) website at <http://www.mncourts.gov/is> for the most current version of the schema for this service. The CourtXML schema listed there has the most up to date structure for this submission message.

Sample submission and response messages are available on the Integration Services website.

3.1. Submission Message

The input message to this service is referred to as a *submission* message.

3.1.1. Message Definition

SOAPAction: <http://www.courts.state.mn.us/IS/02//SubmitUpdateAttorneyAssignment>
Schema: AttorneyAssignment_3_1.xsd
Root Element: UpdateAttorneyAssignment

3.1.2. Message Details

Refer to the schema for this service to learn about the data that is included in the submission message, as well as any MNCIS code value enumerations that this service uses.

Some data in the submission message applies to both attorney assignment messages and attorney removal messages, and some data is specific to either an assignment or a removal. This can be determined from the schema.

Note regarding AttorneyBarNumber:

The attorney bar number in MNCIS equates to what is known as an attorney registration ID, or simply, attorney ID, in the Minnesota Attorney Registration System (MARS) application.

Some attorney ID numbers have leading zeroes. MNCIS stores attorney IDs without the leading zeroes, but the attorney bar number in the submission message may be submitted with or without the leading zeroes.

Message Correlation:

Message correlation functionality may be used with Attorney Assignment submission messages. This functionality allows the Attorney Assignment message to be submitted with a correlation identifier (in lieu of a case number) that represents a prior e-filed case initiation message. Attorney Assignment messages may only be correlated to case initiating eFiles (i.e. complaint, tab charge or citation). Refer to the [eFiling Technical Overview](#) document for information about eFiling correlation functionality.

3.1.3. MessageValidation

Some validation is common to all query request and eFile submission messages. Refer to the [Integration Service Technical Overview](#) document for information on this validation and the resulting SOAP fault errors that can occur.

Some additional validation is common to all eFile submission messages. Refer to the MNCIS [eFiling Technical Overview](#) document for information on this validation and the resulting SOAP fault errors that can occur. This document also provides a high-level message flow diagram for submission messages.

New with Integration Release45 (9-25-14):

- If there is already an active attorney assignment for the specified case/bar number/party type /PartyIdentifier and the values for the 'IsCourtAppointed', 'IsLead' and 'IsPublicDefender' Boolean elements match the values in the submission message, an 'Accepted' response will be returned to the submitter.
- If the only change that will result from the eFile is to set the 'lead attorney' designation to 'true' for a currently non-lead attorney, that update will occur and an 'Accepted' response will be returned to the submitter.

Refer to Appendix A in this document for a list of validation errors that are specific to the Attorney Assignment submission service.

3.2. Response Message

The output message from this service is referred to as a *response* message.

3.2.1. Message Definition

Refer to the [Integration Service Technical Overview](#) document for information regarding the different options for receiving response messages.

Push SOAPAction:	http://www.courts.state.mn.us/IS/02/SubmitUpdateAttorneyAssignmentResponse	Pull
SOAPAction:	http://www.courts.state.mn.us/IS/02/PullHeldUpdateAttorneyAssignmentResponse	
ReleaseSOAPAction:	http://www.courts.state.mn.us/IS/02/ReleaseHeldUpdateProfessionalPartyAssignmentResponse	

Schema:	AttorneyAssignment_3_1.xsd
Root Element:	UpdateAttorneyAssignmentResponse

3.2.2. Message Details

Refer to the schema for this service to learn about the data that is included in the response message.

4. Usage

4.1. *Authorization*

A consumer must be granted a specific right to use the Attorney Assignment eFile service. Refer to the [Request Access](#) link on the [Court Integration Services](#) website at <http://www.mncourts.gov/is> for information regarding the process for requesting access to use court integration services.

5.1. *Accessing the Service*

Attorney Assignment messages may be submitted as IBM MQ Series messages, or through the use of a web service. Refer to the [Integration Services Technical Overview](#) document for information on these methods.

5. Troubleshooting

5.1. *Message Logging*

Messages, as they are processed, are logged into an application that we call our Message Warehouse. Using the Message Warehouse we are able to look at messages that were processed and see the results of that processing. This allows us to better troubleshoot issues and answer questions about why something happened the way it did. It also allows us to recover messages that may have been lost. Messages are eventually purged from the Message Warehouse.

Attorney Assignment submission and response messages adhere to the general retention policy for submission messages documented in the [eFiling Technical Overview](#) document.

5.2. *Problem Resolution Steps*

Review the [Integration Services Technical Overview](#) document for general steps that can be taken to resolve issues with the use of this service.

6. Document Revision History

Date	Author	Revision Highlights
2007-06-27	R. Gosewisch	Document created.
2008-02-06	R. Gosewisch	Updated format; added information about correlation functionality; removed glossary and FAQ information for inclusion in a higher level document.
2014-10-06	R. Gosewisch	<p>Updated this service to utilize API services available from the MNCIS vendor. There was no change to the message schema. Updated <i>Appendix A: Validation Errors</i>.</p> <p>This change moved to production with Integration Release 45 on 9-25-14.</p>
2014-11-06	R. Gosewisch	<p>Updated <i>Appendix A: Validation Errors</i> with the response that occurs when there is no party connected to the case with the party type specified in the submission message.</p> <p>This change moved to production with Integration Release 46 on 11-6-14.</p>
2017-02-11	R. Rowan	Reformatted. No content changes.
2017-08-10	T. Adams	Re-linked broken links. Added http://www.mncourts.gov/is web address reference for Court Integration Services website.
2017-09-13	L. Tollefson	Updated detail for future enhancement (version 3.2) – Release date TBD.

Appendix A: Validation Errors

- See the message schema for the full response message structure.
- Refer to the [eFiling Technical Overview](#) document for SOAP fault type errors that can occur with any type of e-filed message to the Courts.

#	Type	ErrorText	Description/Resolution
1	Soap: Fault	TheCourtAppointedIndicatorand the PublicDefenderIndicatorare mutually exclusive.TheCourtAppointedIndicator shouldnotbe set to true.	[Applicabletoattorneyadd messages]Forsubmissionsfromthe public defenderthePublicDefenderIndicatorshouldbe set to 'true' and theCourtAppointedIndicatorshouldbe set to 'false'.
2	CourtXML Response	NoAttorneyfoundwith BarNumber [value]	[Applicableto attorney add orremovemessages]Theattorney specifiedisnot found in MNCIS–verify that a correctbar number wasused.
3	CourtXML Response	Multipleattorneyrecordsfound withBar Number[value] <CommentText>Submitaservice desk tickettoITDServiceDesk@ courts.state.mn.us to requestthatthe SCAOIntegrationTeamaddress this issue</CommentText>	[Applicable to attorney add or remove messages] This <i>should</i> never happen, but if it does, it indicates that there are two attorney party recordsinMNCISwiththesamebar number.
4	CourtXML Response	AttorneyStatusisInactive	[Applicabletoattorneyaddmessages]Theattorney specifiedin themessagedoesnothaveanactive'standing'inMNCIS.
5	Soap: Fault	Thereismorethanoneactive [partytype] partyonthiscase.Pleasesubmita servicedesk tickettoITDServiceDesk@ courts.state.mn.us to requestthatthe SCAOIntegrationTeamaddressthisissue.	[Applicabletoattorneyadd messages]This <i>should</i> neverhappen on a CRIMINAL case, but if it does, it indicates that there is more thanoneactive 'Plaintiff'party on thecaseormorethan oneactive 'Defendant' partyon the case. This message will not occur on non-criminal cases as more than one party type can exists on some non-criminal cases.
6	CourtXML Response	Attorneydoesnot existfor thecase numberspecified.	[Applicabletoattorneyremovalmessages]Theattorneyspecified in themessagedoesnot activelyrepresentanyone onthecase.
7	CourtXML Response	Removed dateisbeforeAssigned Date	[Applicable to attorney removal messages] The removal date in the submission message is earlier than the date on which the attorney wasassigned.
8	Soap: Fault	Thereisno party connected to this case witha party type of [value].	[Applicabletoattorneyadd messages]Thereisno partyonthe case whoseconnectionto the case mapsto the 'partytypetext'specifiedin the submission message.
9	Soap: Fault	Invalid PartyKey/PersonID for Case (Future 3.2 Schema)	When PartyKey/PersonID cannot be validated on the case – an error be generated (Non-criminal Cases only)
10	Soap: Fault	PartyTypeText not accepted on non-criminal cases (Future 3.2 Schema)	When PartyTypeText is provided on a non-criminal Case an error will be generated.
11	Soap: Fault	PartyKey/PartyID not accepted on criminal cases (Future 3.2 Schema)	When PartyKey or PartyID is provided on a criminal case an error will be thrown.

