

RECEIVED MAY 22 1995

MEMORANDUM

May 15, 1995

TO: All Judges

FROM: Edward Lynch *el*

RE: Motion Hearings via telephone conference calls

We all occasionally get requests from attorneys to permit hearings on motions to be conducted by telephone conference call. When such requests are granted, the conference call hearing should be scheduled before the judge who permits the conference call. This procedure was discussed at the judges' meeting on May 12, 1995 and agreed upon. This will insure that other judges will not be surprised by an unexpected conference call for which they have not prepared.

cc: Jerry Winter