

**ADMINISTRATIVE ORDER
WASHINGTON COUNTY CONTINUANCE POLICY
FOR CRIMINAL MATTERS**

WHEREAS, changes in hearing dates should be consistent with general case management goals and should serve the purpose of assisting in the processing of cases within the State time standards. The goal is to reduce unnecessary continuances and ensure meaningful appearances. Changes in hearing dates must be consistent with case flow timelines and the need for efficiency.

THEREFORE, IT IS HEREBY ORDERED that the Washington County Court Administrator has the authority to continue a criminal matter if the criteria below is met. All other requests will be referred to the signing judge with the exception of gross misdemeanor/felony trials and felony probation violation and sentencing hearings which will be referred to the presiding judge.

CRITERIA:

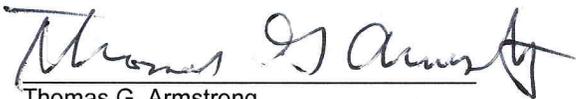
- a. Request must be made in writing 10 days prior to said court appearance.
- b. No prior continuance has been granted to the requesting party in the case. If previous continuance has been granted, request shall be denied administratively.
- c. There are no outstanding warrants for the defendant.
- d. The request sets forth the reason why a continuance is needed and courtesy copy given to opposing counsel.
- e. There must be no objection by opposing counsel.
- f. The attorney receiving the continuance has the obligation of notifying his/her client of the new date.

Exceptions: The request is based upon a death or medical emergency and verification is provided.

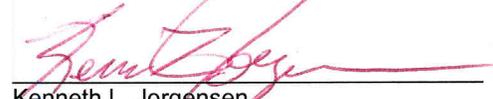
First Appearances:

A defendant or his/her attorney may obtain a continuance of the first appearance from the Court Administrator if the request is in writing and received at least 72 hours prior to the scheduled hearing. Petty Misdemeanors and Misdemeanors may be continued over the phone up to and on the date of the hearing for a period of up to two weeks only if no prior continuances have been granted. Exception: No continuance will be granted by the Court Administrator for cases involving domestic assault, assault, disorderly conduct, or driving under the influence of alcohol or a controlled substance.

Approved at the Washington County Bench meeting on March 5, 2007



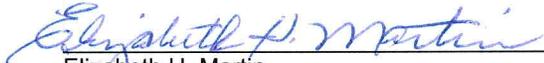
Thomas G. Armstrong
Judge of District Court



Kenneth L. Jorgensen
Judge of District Court



David E. Doyscher
Judge of District Court



Elizabeth H. Martin
Judge of District Court



B. William Ekstrum
Judge of District Court



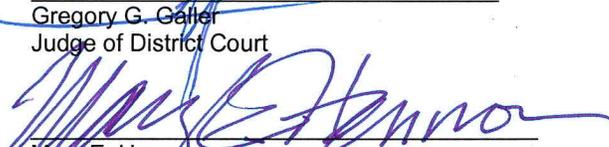
Susan R. Miles
Judge of District Court



Gregory G. Galler
Judge of District Court



Gary R. Schurrer
Judge of District Court



Mary E. Hannon
Judge of District Court