

CHANGE IN PROCEDURE- INFORMAL PROBATE

Effective January 1, 2011, a copy of the notice of informal probate (completely filled in, with the exception of the file number) must be brought to the meeting with the Registrar.

The attorney/applicant will write the file number on the notice and leave the notice with the Registrar for filing. **The informal estate case will not be opened and a file number will not be assigned without a completed notice of informal probate. Registrars will not hold applications that are not complete and cannot be filed.**

The attorney/applicant will be responsible for the publication of the notice in a legal newspaper in Hennepin County and the mailing of the notice to the interested parties.

Below please find a check list that can be used in preparing the informal filing:

Checklist

Application for Informal Probate
Original Will, Codicils, Separate Writing (if testate)
Nominations and Renunciations, if appropriate
Certified copy of the death certificate
Filing fee of \$322
Acceptance and Oath of the proposed personal representative

Additional documents depending on the facts:

Copies of trust pages if there is a pour over will
Acceptance and Oath of Custodian
Preapproval of any bond or the bond
Notice of Intent to File Documents, if there is a Demand for Notice

To avoid delay in opening any new Informal Estate cases, please follow this new procedure. If you have any questions or concerns, please contact us at (612) 348-8784 or (612) 348-8783.

Thank you and we look forward to seeing you in 2011!

Alonna and Julie