

AFFIDAVIT AND ORDER
REQUESTING ACCESS to JUVENILE RECORDS
HENNEPIN COUNTY JUVENILE COURT
590 Park Ave, MC 871
Minneapolis, MN 55415-1573
(612) 348-5089 Fax: (612) 317-6117

Date sent to Judge: _____ Group ID/Case #: _____
For Court Use Only For Court Use Only

My name is _____, and I am requesting access to court records regarding the child(ren) – **include** date(s) of birth of child(ren):

_____ for the following reasons: _____

Specific Item(s) requested (**note:** fee per each document is \$10 for a plain copy and \$16 for a certified copy): _____

My complete address and telephone number(s) are:

_____ Street and Apt. # with City, State and Zip Code

_____ Home Phone Number including Area Code

_____ Cell Phone Number including Area Code

My relationship to the above named child(ren): _____

I am an Attorney and I represent _____ My Attorney ID # is _____

Do not sign until in the presence of a Notary Public/Deputy Clerk

_____ Date

_____ Affiant's Signature

Subscribed and sworn to before me on this _____ day of _____, 20__.

_____ Notary Public/Deputy Clerk

Identity Verified by I.D.

ADDITIONAL NOTES FOR OFFICE USE ONLY: _____

The court finds that inspection, copying, disclosure or release is:

- (1) in the best interests of the child; or
- (2) in the interests of public safety; or
- (3) necessary for the functioning of the juvenile court system.

Granted **Denied** **Need further information/Other Instructions**

Dated: _____ Signature of Judge: _____

Subd. 3. Court Order Required.

(A) *Person(s) with Custody or Supervision of the Child, and Others.* The court may order juvenile court records to be made available for inspection, copying, disclosure or release, subject to such conditions as the court may direct, to:

- (1) a representative of a state or private agency providing supervision or having custody of the child under order of the court; or
 - (2) any individual for whom such record is needed to assist or to supervise the child in fulfilling a court order;
- or
- (3) any other person having a legitimate interest in the child or in the operation of the court.

(B) *Public.* A court order is required before any inspection, copying, disclosure or release to the public of the record of a child. Before any court order is made the court must find that inspection, copying, disclosure or release is:

- (1) in the best interests of the child; or
- (2) in the interests of public safety; or
- (3) necessary for the functioning of the juvenile court system.

(C) *Disclosure Prohibited.* The record of the child shall not be inspected, copied, disclosed or released to any present or prospective employer of the child or the military services.

(D) *Disclosure Limited.* The inspection, copying, disclosure, or release of the juvenile records listed below is limited pursuant to the identified Rules of Juvenile Delinquency Procedure:

- (1) Predisposition report ([Rule 15.03](#), subd. 4);
- (2) Juvenile certification study ([Rule 18.04](#), subd. 4);
- (3) Extended jurisdiction juvenile study ([Rule 19.03](#), subd. 4); and
- (4) Competency examination ([Rule 20.02](#), subd. 5).

MN Rule of Juvenile Procedure Rule 30.02 - Availability of Juvenile Court Records (Amended effective September 1, 2005.)