

STATE OF MINNESOTA  
IN SUPREME COURT  
ADM09-8006



**ORDER REGARDING FEES ASSOCIATED WITH  
PROCESSING ELECTRONIC SUBMISSIONS  
IN THE APPELLATE COURTS**

In an order filed January 27, 2016, we required attorneys admitted to practice in the state of Minnesota or admitted *pro hac vice* to practice before the appellate courts of this state to use the appellate courts' electronic file and service system, E-MACS, in all case types filed on or after July 1, 2016, in which the attorney represents a party to the appeal. Use of the appellate courts' electronic file and service system by self-represented persons has been voluntary under the January 27 order, but once a self-represented litigant elects to use E-MACS, all future filings by that party must be made using E-MACS.

Fees are required when some documents are filed with the appellate courts. *See* Minn. R. Civ. App. P. 103.01–.02, 105.01, 114.01, 115.03, subd. 3, 116.03, subd. 3, 117, subd. 1, 118, subd. 1, 120.04, 140.02. Filing fees, which are currently paid using credit cards, *see, e.g.*, Minn. Stat. § 480.237(a) (2016), are processed by an independent financial institution, which provides confirmation of the payment to the filer and the appellate courts. Pursuant to the January 27 order, the Clerk of the Appellate Courts has temporarily waived the fee imposed by the payment-processing institution on the filer when processing the filer's electronic payment.

Based upon all of the files, records, and proceedings herein,

IT IS HEREBY ORDERED that on or after January 1, 2018, fees imposed by the payment processor for processing electronic payments when documents are submitted through the appellate courts' electronic filing and service system or filed with the Clerk of the Appellate Courts shall be paid by the person or party submitting the document for filing.

Dated: October 24, 2017

BY THE COURT:

A handwritten signature in black ink, appearing to read "Lorie S. Gildea". The signature is written in a cursive style with a large initial "L".

Lorie S. Gildea  
Chief Justice