

State of Minnesota

District Court

County of: _____

Court File Number: _____

Judicial District: _____

Case Type: _____

Petitioner

AND

Respondent

Intervenor

Notice of Hearing in the Expedited Process (CSX104)

Petitioner:

Name: _____

Street Address: _____

City/State/Zip: _____

Respondent:

Name: _____

Street Address: _____

City/State/Zip: _____

County Attorney's Office:

_____ County Attorney's Office

Street Address: _____

City/State/Zip: _____

You are notified that this matter is set for a **remote** hearing before the presiding Child Support Magistrate. Do not go to the courthouse.

Hearing information

Date: _____

Time: _____ a.m. / p.m.

If any party cannot appear on the scheduled hearing date, contact court administration to ask for a continuance.

Court administration phone number: _____

You can find court contact information online at <https://mncourts.gov/Find-Courts.aspx>.

Continuances may be granted upon timely filing of the request and the requesting party must establish good cause or there must be an agreement by all the parties to continue the hearing.

The hearing will be held via Zoom, and appearance shall be by video and audio. The Court will notify you if anything changes. Let court administration know if you do not have access to a computer or smart phone.

The Minnesota Judicial Branch uses strict security controls for all remote technology when conducting remote hearings.

You must:

- Notify the court if your address, email, or phone number changes.
- Be fully prepared for the remote hearing. Visit <https://www.mncourts.gov/Remote-Hearings.aspx> for more information and options for joining remote hearings.

Exhibits

Proposed exhibits are documents, pictures, audio recordings or video recordings you want the court to consider as evidence.

All parties shall submit paper or electronic copies of proposed exhibits to all other parties (including the County Attorney's Office) and to the court. You must provide these copies at least 7 days before the hearing.

If you do not submit your proposed exhibits ahead of time, you may not be able to use them during the hearing.

Check with your local court to see how they accept proposed exhibits. You may be able to submit proposed exhibits:

- Electronically through the Minnesota Digital Exhibit System (MNDES). Visit <https://www.mncourts.gov/MNDES> for more information; OR
- By mail or in person at the local courthouse.
- **Do NOT submit proposed exhibits through eFS, even if you are a mandatory e-filer.**
- If submitting through the mail or dropping off at the courthouse, clearly label the proposed exhibits with the court file number from this notice and the word "EXHIBIT."
- Send all proposed exhibits to the County Attorney's Office at least 7 days before the hearing.

- Send all proposed exhibits to the other party at least 7 days before the hearing, UNLESS there is a court order that directs you not to have contact with the other party such as an Order for Protection (OFP), Harassment Restraining Order (HRO), or Domestic Abuse No Contact Order (DANCO). If this applies to you, contact the court for assistance.

Date: _____

Signature: _____

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____