



Minnesota Judicial Branch Policy/Procedures

Policy Source:	State Court Administrator
Policy Number:	510(b)
Category:	Court Operations
Title:	Psychological Services Examiner Roster Policy
Origination Date:	June 20, 2008
Effective Date:	July 1, 2008
Revision Date:	
Contact:	Director of Court Services Division

Psychological/Psychiatric Examiner Services Roster Policy

I. POLICY STATEMENT

Whenever a first examiner is required to be appointed by the court and the court does not have or is unable to utilize an employee examiner, or an examiner who is under contract to provide examiner services to the court, court administration shall first attempt to select an examiner who is listed on the statewide roster.

The State Court Administrator shall maintain and publish annually a statewide roster of psychological/psychiatric examiners. If the court administrator has made diligent efforts to obtain an examiner who is on the statewide roster and none is found to be available, the court administrator may select an examiner who is not listed on the statewide roster and who is otherwise qualified.

The court may, at any time, make further inquiry into the selection of a particular examiner.

II. ROSTER REQUIREMENTS

The Examiner shall submit annually an affidavit verifying he/she is:

- 1) a licensed physician; or
- 2) a licensed psychologist who has a doctoral degree in psychology or who became a licensed consulting psychologist before July 2, 1975;
- 3) in good standing with the appropriate professional licensing board; and
- 4) the carrier of valid malpractice insurance.

Roster examiners shall:

- 1) Attend an orientation program approved by the State Court Administrator designed to inform the examiner of court process and his or her role in the process; and
- 2) Sign a letter of agreement setting forth the standard payment rate, travel reimbursement rate, and cancellation policy.

Approval:



Sue Dosal, State Court Administrator

June 20, 2008

Date