

**AFFIDAVIT AND ORDER  
REQUESTING ACCESS to JUVENILE RECORDS**  
HENNEPIN COUNTY JUVENILE COURT  
590 Park Ave, MC 871  
Minneapolis, MN 55415-1573  
(612) 348-5089 Fax: (612) 843-9375

Date sent to Judge: \_\_\_\_\_ Group ID/Case #: \_\_\_\_\_  
For Court Use Only For Court Use Only

My name is \_\_\_\_\_, and I am requesting access to court records regarding the child(ren) – **include** date(s) of birth of child(ren):

\_\_\_\_\_ for the following reasons: \_\_\_\_\_

Specific Item(s) requested (**note:** There is no fee for a plain copy and \$14 for a certified copy): \_\_\_\_\_

My complete address and telephone number(s) are:

\_\_\_\_\_ Street and Apt. # with City, State and Zip Code

\_\_\_\_\_ Home Phone Number including Area Code

\_\_\_\_\_ Cell Phone Number including Area Code

My relationship to the above named child(ren): \_\_\_\_\_

I am an Attorney and I represent \_\_\_\_\_ My Attorney ID # is \_\_\_\_\_

**I declare under penalty of perjury that everything I have stated in this document is true and correct.**

\_\_\_\_\_ Date

\_\_\_\_\_ Affiant's Signature

County and State where signed: \_\_\_\_\_

**ADDITIONAL NOTES FOR OFFICE USE ONLY:** \_\_\_\_\_

**The court finds that inspection, copying, disclosure or release is:**

- (1) in the best interests of the child; or
- (2) in the interests of public safety; or
- (3) necessary for the functioning of the juvenile court system.

**Granted**  **Denied**  **Need further information/Other Instructions**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Dated:** \_\_\_\_\_ **Signature of Judge:** \_\_\_\_\_

**Subd. 3. Court Order Required.**

(A) *Person(s) with Custody or Supervision of the Child, and Others.* The court may order juvenile court records to be made available for inspection, copying, disclosure or release, subject to such conditions as the court may direct, to:

- (1) a representative of a private agency providing supervision or having custody of the child under order of the court; or
- (2) any individual for whom such record is needed to assist or to supervise the child in fulfilling a court order; or
- (3) any other person having a legitimate interest in the child or in the operation of the court.

(B) *Public.* A court order is required before any inspection, copying, disclosure or release to the public of the record of a child. Before any court order is made the court must find that inspection, copying, disclosure or release is:

- (1) in the best interests of the child; or
- (2) in the interests of public safety; or
- (3) necessary for the functioning of the juvenile court system.

(C) *Disclosure Prohibited.* The record of the child shall not be inspected, copied, disclosed or released to any present or prospective employer of the child or the military services.