

## INFORMATIONAL SHEET

Client Name: \_\_\_\_\_ Court File No.: \_\_\_\_\_

Court Date: \_\_\_\_\_

This is to help you get started. This is **NOT** a substitute for your **CASE PLAN**. The following is a list of things that you need to know. A **COURT ORDER** from the Judge will be sent to you within the next 10 days.

You have just attended a CHIPS (Child in need of Protection or Services) proceeding. Your proceeding was a/an:

- Emergency Protective Care Hearing
- Admit/Deny Hearing

**The people who will help you work on your *Case Plan* are:**

- 0 Judge Robert Docherty
- 0 Judge Allison Krehbiel
- 0 Judge Todd Westphal
- 0 \_\_\_\_\_

The same Judge will likely hear all of your court appearances. Only by emergency or agreement of all people concerned would another Judge preside over your court hearings.

**Your next court hearing is on:** \_\_\_\_\_ **at** \_\_\_\_\_

You must be at the Courthouse at least 15 minutes before your hearing. It is expected that the lawyers, Guardian ad Litem and Social Worker will be available at that time to discuss your case, if necessary.

**Your Lawyer:**

- 0 Greg Handevitd
- 0 Michael Mountain
- 0 Adam Klotz
- 0 \_\_\_\_\_, lawyer for \_\_\_\_\_
- 0 \_\_\_\_\_, lawyer for \_\_\_\_\_

You should keep in touch with your Lawyer, schedule appointments with him or her before court dates and keep your lawyer and Court Administration informed of any change in your address or telephone number.

**Your Social Worker:**

- 0 Laura Filzen
- 0 Stacy Helget
- 0 Meredith Jones
- 0 Denise Kamm
- 0 Kallie Markham
- 0 Kelly Meissner
- 0 Lori Thom
- 0 Danna Trebesch

**Address:**

Brown County Family Services  
P.O. Box 788  
1117 Center Street  
New Ulm, Minnesota 56073  
(507) 359-6500

**Your Guardian ad Litem:**

- 0 Marilyn Mueller – 507-236-0212
- 0 Shiree Oliver – 507-380-5509

**Address:**

Brown County Courthouse  
14 South State Street  
P.O. Box 248  
New Ulm, Minnesota 56073  
(507) 233-6685 (office)

You, your social worker and your guardian ad litem will develop your **Case Plan** within **30 days**. **Failure to follow your Case Plan could mean that your children will be placed out of your home or that reunification will be delayed.** If you do not agree with your Case Plan, you need to contact your attorney **immediately**.

A Guardian ad Litem will be assigned to your case to investigate and advocate for the best interests of your child. The Guardian ad Litem is **NOT** your child's Lawyer or Social Worker. Your child may have a separate lawyer depending on his or her age.

**VISITATION:**

If your child has been placed out of your home, your visitation with your child is:

0 Unsupervised on these conditions: \_\_\_\_\_

0 Supervised by: \_\_\_\_\_ Phone \_\_\_\_\_

Conditions: \_\_\_\_\_

Your next visit with your child is: \_\_\_\_\_ at \_\_\_\_\_

Visitation Schedule: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**You must do the following:**

- 0 Rule 25 Chemical Dependency Evaluation:
  - 0 Leah Luke, 1117 Center Street, New Ulm, MN 507-359-5565
  - 0 \_\_\_\_\_
  - 0 It is your obligation to contact the evaluator and arrange an appointment
  - 0 An appointment will be arranged and you will be notified of the date and time
- 0 Parenting Assessment
  - 0 It is your obligation to contact an evaluator and arrange an appointment
  - 0 An appointment will be arranged and you will be notified of the date and time
- 0 Psychological/Psychiatric Examination
  - 0 It is your obligation to contact an evaluator and arrange an appointment
  - 0 An appointment will be arranged and you will be notified of the date and time
- 0 Other  
\_\_\_\_\_

**Transportation**

It is your responsibility to get yourself to your appointments. If this poses a problem for you, contact Brown County Family Services at least three days before the appointment.

**Important Legal Notice**

If your children are placed outside of your home and are eight years old and under, Permanency must be established by the Court within six months. If your children are over eight years old, Permanency must be established by the Court with one year. Permanency can include the transfer of your child's custody to a relative, long term foster care or a termination of your parental rights along with adoption. If you have any questions regarding your legal rights, call your Lawyer **immediately**.