MINNESOTA JUDICIAL BRANCH

FOURTH JUDICIAL DISTRICT

# HENNEPIN COUNTY DRUG COURT PROGRAM

## *Participant Handbook*

Revised: November 2015

This Book Belongs To:

Name _____

**Welcome to the Hennepin County Drug Court program…**

You chose to participate in the Hennepin County Drug Court. Drug Court's purpose is to provide you with the tools to change your life and an opportunity to break the cycle of substance abuse and crime.

The program helps you achieve change through the use of: judicial supervision, chemical dependency treatment, intensive probation supervision, random home checks by law enforcement and probation, participation in a restorative justice community conference, training and education services, and drug testing. The Drug Court team will work hard to help you succeed. All services offered are intended to help you create a better and more stable life.

This handbook provides you with information about what is expected of you during your involvement with Drug Court. You are encouraged to share this handbook with your family and friends. We believe through hard work, honesty, and a commitment to your sobriety, you can be successful.

**Please read the handbook carefully. You need to be familiar with its contents.**

# Drug Court Program Description

Drug Court participants can expect to be actively involved with the Court, a probation officer, and treatment for at least one year. You must remain crime free and clean and sober to successfully complete this program. **Drug Court is an abstinence-based program. PARTICIPANTS MAY NOT USE ILLEGAL DRUGS, INCLUDING SYNTHETIC DRUGS, ALCOHOL OR UNAUTHORIZED MEDICATIONS.** If you experience problems adjusting to the program, it may take longer than one year to finish.

The Hennepin County Drug Court requires that all participants be on probation.

# PROBATION

- A three year probation term is generally ordered for all participants.

- On probation, you are given the freedom to live in the community and continue working. You must comply with the terms of supervision as set out by the Court and your Probation Officer (PO).

- Any person on probation may be sentenced to serve time in the Adult Corrections Facility (workhouse) for violations of probation.

- Drug Court participants may be ordered to pay a fine. All participants are required to pay a $100.00 Participant Fee. Participants with a felony case in Hennepin County are assessed an additional $165.00 *or* $330.00 Correctional Service Fee as well as a $50.00 or $100.00 Drug Testing Fee, to be paid in cash. Finally, participants must pay any fees imposed by the Court at the time of sentencing.

When you were sentenced in Drug Court, you signed a Sentencing Order similar to this. The Sentencing Order is a Court Order and establishes the standard rules for your time in the Drug Court program.

**STATE OF MINNESOTA**
**COUNTY OF HENNEPIN**
State of Minnesota
v.
_____

**DISTRICT COURT**
**FOURTH JUDICIAL DISTRICT**
Case # 27-CR-_____
SILS # _____
Charge _____
Type: **Drug Court**

**TERMS AND CONDITIONS OF SENTENCE** ☐ Amended

☐ *Stay of Adjudication*. Pursuant to Minn. Stat. § 152.18, entry of judgment is stayed for _____ years. You are placed on probation. Successful completion of probation will lead to this case being dismissed. (This is not the same as having this case expunged.)

☐ *Stay of Imposition*. Imposition of the sentence is stayed for _____ years. You are placed on probation. Successful completion of probation will result in the conviction being reduced to a misdemeanor.

☐ *Stay of Execution*. You are committed to the custody of the Commissioner of Corrections for ___ months (plus a conditional release period of _____years following any executed prison term). Execution of this sentence is stayed for _____ years.

☐ Pay: ☐ a fine of $_____, with $_____ stayed for _____ year(s), due within _____ days.
☐ restitution of $_____ ***or*** reserved for _____ days.
☐ restitution is to be paid prior to any other financial sanction.

☐ Serve _____ days in the workhouse, with credit for _____ days. Report to the workhouse ☐ immediately ***or*** ☐ by _____ a.m./p.m. on_____.

☐ You are approved for immediate furlough for treatment.

☐ In lieu of ☐ workhouse or ☐ fine: ☐ perform _____ days of Sentence to Service (STS) within _____ days
☐ perform _____ hours of community service within _____ days

☑ Do not commit any new offense or have any arrest or charge supported by probable cause for any new offense.

☑ Follow all Probation rules, including the Standard Probation Conditions. (*See other side of form.*)

**DRUG COURT CONDITIONS**.

☑ Enter and complete the Drug Court program. Obey all rules of Drug Court. You cannot opt out. Complete the following as directed:
☑ Chemical dependency treatment ☑ Restorative Justice ☑ Cognitive skills
☑ Four sessions of the Introduction to Recovery Group
☑ N.A. Newcomers Group
☑ Community Support Groups

☑ Appear for orientation on: ____ /____/____, at 8:30 a.m., and bi-weekly judicial reviews until further notice. You must be on time.

☑ You must be available for home visits and random testing by Probation and/or law enforcement. You must also allow a brief search of your home to confirm that you do not have alcohol and prohibited substances in your home. The Court may impose a curfew.

☑ Do not use any alcohol or illegal or non-prescribed mood altering drugs. You must submit to drug testing as directed.

☑ You are only allowed to use one hospital, one doctor, and one pharmacy.

☑ Pay a Drug Court participant fee of $_____within _____days.

☑ Call your Probation Officer within 48 hours of sentencing and/or release from custody. If you do not have the name and number of your Probation Officer, call Felony Intake (612-348-3218) for further instructions.

☐ _____

**I HAVE READ AND UNDERSTAND THE CONDITIONS OF MY SENTENCE.**

_____ _____
*Defendant's Signature* *Date* *District Court Judge's Signature* *Date*

The Court or your probation officer may add additional requirements tailored to your progress in recovery.

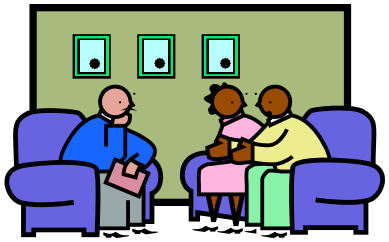
The next several pages help explain the program requirements in detail.

## Chemical Health Assessments

You must have a chemical health assessment (Rule 25) completed prior to acceptance into the Drug Court program, and you may be required to speak with the Chemical Health Assessor from the Drug Court Team. A chemical health assessment is an interview to determine the most appropriate level of care. The assessment can be done through your private insurance, or through the county you live in. You need to complete the assessment at the scheduled appointment time, or your acceptance into Drug Court may be delayed or denied.

## Required Drug Court Programs

1. You must attend and successfully complete any chemical dependency treatment that is recommended. Treatment is one of the keys to breaking the cycle of substance abuse and crime. You will be in some form of treatment for the entire Drug Court program. The intensity of treatment depends on the assessment and your progress. The Drug Court Team will talk frequently with one another to see how you are doing in treatment. If you leave treatment against the advice of the treatment program, a warrant may be issued by the Court.



2. You will be required to complete a 4-week Introduction to Recovery program.

3. You may be required to attend the Newcomers Group, a ten week program that explains in detail how to work through the 12 Steps of Narcotics Anonymous.

4. You will also be required to attend community-based self-help groups such as AA, NA, or SMART RECOVERY on a regular basis.

5. You will be required to participate in a Restorative Justice program that involves meeting with concerned community members in a community conference. The program is intended to repair the harm caused by your behavior and offers an opportunity to restore a positive connection to the community.

## No Opt Out/No Going AWOL

As was explained to you at sentencing into Drug Court, you may not opt out of the Drug Court Program. You must complete the requirements of the program or your sentence will be revoked.

Participants who are absent from the Drug Court Program for more than 60 days are suspended and must petition to be reactivated. Participants who are absent from Drug Court for more than one (1) year are terminated and may not return to Drug Court.

## No New Offenses

The Drug Court program expects you to remain law abiding. You must not be arrested or charged with any new misdemeanors, gross misdemeanors, or felonies. Any contacts with the police, arrests, or new charges in any county or state should be immediately reported to your probation officer.

## No Firearms

You may not use, possess, receive or transport any firearms. You may not reside where a firearm is present. You may not hunt or shoot trap while participating in the Drug Court program.

## Meeting with your probation officer

***You are required to meet with your probation officer, in person, as directed.*** The Court or your probation officer may require you to make contact more or less often depending on how you are doing in Drug Court. Usually these meetings will involve a review of your progress, information updates, changes to your probation case plan, etc. Your probation officer may make unannounced home checks/visits, accompanied by a police officer, with cursory searches of your person and residence.

Your probation officer is responsible for holding you accountable for the Drug Court rules and reporting on your progress to the Court. You and your probation officer will develop a case plan for your involvement in the Drug Court program. You are expected to follow through with the case plan, including the development of a relapse response and prevention plan.

Your probation officer is an important reference point. He/she can make referrals to education programs, help with employment, communicate your concerns to the Court, or just be a support person. You should take advantage of the resources your probation officer has, and do not be afraid to ask for assistance.

***Important things you should give your probation officer during meetings:***

- Any address or phone number changes.
- Any changes to employment or school schedules.
- Copies of all prescription medications you are taking. Prescriptions must be current and in your name. All Dug Court participants are required to identify one primary doctor whom they will see during their involvement in the program. In addition, one pharmacy and one hospital will also need to be identified.
- Plans to leave the metro area. <u>If you are planning to travel outside the State of Minnesota, you must first get a travel permit (written approval) from your PO.</u>
- Copies of receipts for any fines, fees, or restitution related to your case.
- Tell your probation officer if you relapse. **Honesty is essential to your recovery and to your success in Drug Court.** Your probation officer will encourage up-front honesty that supports sobriety.
- Talk to your PO if you have contact with the police or are arrested for a new crime.

You should leave a note if your probation officer is not in the office when you arrive for a meeting. If you wait longer than 20 minutes to see your probation officer when they are in the office, a Drug Court Check-in Slip can be left with reception desk and it will count as your check-in. Call your probation officer with questions related to your case. Your probation officer will return your calls as soon as possible. Please leave a message with your name and phone number if your PO does not answer the phone.

## Drug Testing

You are expected to be alcohol and drug free. ***You must not use, possess, receive, or transport illegal drugs or unauthorized prescriptions.*** You may not use any mood-altering substances, including certain narcotic prescription medications. You are required to not ingest food or drink that contains alcohol, or use products that contain alcohol. In addition, you may not ingest other foods or products that contain substances that will produce a positive drug test e.g. poppy seeds, diet pills, and many allergy or cold medications.

The observed collection and scientific testing of your urine for drugs and breathalyzer tests for alcohol are essential parts of the Drug Court program. The results of these tests are used to reinforce sobriety. Positive drug testing results are taken very seriously by the Court and will result in you receiving a sanction.

Urine tests screen for many substances. They also test for creatinine levels, which show if the sample has been diluted. Do not attempt to beat the drug test by drinking excessive amounts of water or taking an adulterant prior to providing a urine specimen. The Drug Court will consider a diluted sample to be a positive drug test.

*** Anyone who tampers with their test will be taken into custody immediately and will serve 45 days in the workhouse. ***

*** Anyone who comes to the Government Center under the influence of alcohol or drugs will be taken into custody. ***

*** A missed drug test will be treated as a positive drug test and subject to a sanction. ***

***You will be required to submit random urinalysis (UA) and breathalyzer test (BA). A color will be assigned by your probation officer. You are required to call 612-596-7200 every day to learn if your color is called.*** You may be asked to provide a UA or BA at any time.
If you are in residential treatment, the treatment center will also collect UA/BAs – you may not need to drop at the Drug Court UA Lab. While in aftercare or in outpatient treatment, you will be required to submit random UA's at treatment in addition to those at the Drug Court UA Lab.

The UA Lab is open 5 days a week. Please note the following schedule and rules:

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|---|---|---|---|
| 7:30am– 4:30pm | 7:00am – 5:30pm | 7:30am– 4:30pm | 7:30am– 4:30pm | 7:30am– 4:30pm |

1. Your probation officer will tell you when and how often you must provide UAs. It is important to call your probation officer immediately if you are unable to arrive during UA Lab hours.

2. You should arrive at the UA Lab and sit in the waiting area. Staff will assist you in filling out paperwork and observe UA collection. You must be checked into the lab at least 15 minutes before the lab closes or you will not be allowed to submit.

3. It is your responsibility to notify your probation officer of any prescribed or over-the-counter medications you are taking.

4. No baggy clothing, purses, or other personal effects will be allowed in the lavatory. Hangers and shelves are provided.

## Instructions for submitting urine sample:

### ***FOR WOMEN: HANDS-FREE URINE TESTING***
**INSTRUCTIONS FOR URINE LIDS**

1. Place URINE LID on top of toilet seat
2. Sit on seat.
3. Raise both hands in the air or lock fingers behind your head.
4. Urinate into the URINE LID.
5. After you are done urinating, ***DO NOT WIPE UNTIL STEP 8***
6. Remove the lid from the toilet and pour urine into the UA cup.
   **There must be 30 ml of urine to complete the test**.
7. Leave BOTH UA CUP and URINE LID on the floor
8. Wipe and pull up pants
9. Pour remaining urine into the toilet and flush
10. Bring both UA Cup and URINE LID out with you to the lab

***We will not accept UA Samples fewer than 30 ML***

**If the above instructions are not followed,**
**YOUR SAMPLE MAY NOT BE ACCEPTED.**

### ***INSTRUCTIONS FOR MEN: URINE TESTING***

1. Stand DIRECTLY in front of toilet

**YOUR SAMPLE WILL NOT BE ACCEPTED IF YOU DO NOT STAND DIRECTLY IN FRONT OF TOILET**

2. Fill cup to 30 ml

***We will not accept UA Samples fewer than 30 ML***

3. Bring sample back to lab

**The UA Lab reserves the right to refuse any sample.**

## Medication Policy

The use of medication that contains controlled substances or alcohol is not allowed without the knowledge and consent of Drug Court and monitoring and supervision by treatment providers and probation. You are encouraged to work with your physician or medical professionals to avoid/limit the use of opiates, amphetamines, benzodiazepines, or any mood altering drugs and to find non-addictive alternatives. If medications containing controlled substances must be used while participating in Drug Court due to medical necessity, you and your physician or medical professional must sign a Medical Notification and Verification Form (sample below) and return it to probation staff.

**MEDICATION NOTIFICATION and VERIFICATION FORM**

This notice is to verify _____is currently a participant in the Fourth Judicial District Court Drug Court program.

As a participant in the Drug Court program, any use of medication that contains controlled substances or alcohol is not allowed without knowledge and consent of the team. Additionally, it is Drug Court's policy that participants collaborate with their provider to avoid the use of controlled substances and work to find non-addictive alternatives. The Court requests that you take this into account when prescribing or recommending medication.

The undersigned participant and the Fourth Judicial District Drug Court program greatly appreciate your consideration of these restrictions as you provide treatment to this patient. Please feel free to contact_____ at _____to discuss any questions related to this patient and their supervised treatment.

I attest that I have read the attached Medication Policy, reviewed the patient's medical condition, and have found that there is not an acceptable non-controlled medication to manage this patient's condition. The patient is being prescribed _____

for the following reason(s): _____

_____

Signature of Provider Date

_____ _____

Signature of Participant Date

## Medication-Assisted Treatments

Medication-assisted treatments (MATs) have been shown to assist addicted offenders maintain sobriety. Hennepin County Drug Court allows the use of opiate antagonist or opioid-blocking medication, such as Naltrexone or Vivitrol. Agonist medications, such as methadone and partial agonist medications, such as buprenorphrine (Suboxone) are allowed for Drug Court participants under the oversight of, and continued consultation with, the Hennepin County Medical Center's Addiction Medicine Program.

## Court Attendance and Bench Warrants

You must report to the court for judicial supervision. ***Special court hearings called Drug Court Judicial Reviews will be scheduled every two to five weeks throughout your participation in the program.*** You, the Judge, probation, attorneys, and treatment counselors all attend judicial reviews to talk about your progress in the Drug Court program and address issues that have arisen since your last court appearance. ***If you fail to appear for a judicial review, a bench warrant may be issued for your arrest.***

Any number of things could occur during a Drug Court Judicial Review. Some possibilities include recognition and rewards for good progress, sanctions for negative behavior, or graduation from the program. The important thing for you to remember is that the judicial review is your opportunity to address everyone involved with the Drug Court team. You will have the opportunity to show the court your completed work, your successes/certificates, or to raise any concerns that you may have.

Court is held three days a week starting at 10:00 AM. You will generally be assigned the same day of the week for your review hearings. Be on time for your hearing. If you have a scheduling conflict, contact your probation officer *before* your court date to reschedule the judicial review. If you have an emergency situation and miss court, you should contact your probation officer by phone or in person immediately. Your probation officer can discuss your situation with the Court, and the Court may or may not quash the warrant and reschedule your review.

All participants are required to attend a Drug Court orientation held on the 1st and 3rd Wednesday of the month at 8:30 a.m.

At each judicial review hearing you will be notified in writing of your next court date. <u>This is the only notice you will receive.</u>

### COURT BEHAVIOR:

- Remain quiet while seated in the courtroom.
- Turn off beepers and cellular phones before entering the courtroom.
- No sleeping.
- No eating or drinking.
- No wearing hats in the courtroom. Other clothing restrictions may be enforced.
- Remain in courtroom for duration of the court session unless the Judge excuses you.

## Education and Employment

- *You must become employed or in school during the third phase of the Drug Court program.* While employment is an important part of the Drug Court program, your treatment must come first. If you job starts to interfere with your treatment plan, some modification to your work schedule may be necessary.

- *Verification of employment and/or enrollment in school must be provided to your probation officer.* You can verify employment/school by providing a copy of a paycheck stub, providing transcripts/enrollment papers/report cards, or providing contact information so that your probation officer can speak with a supervisor or school counselor.

- *If unemployed, you may be required to complete a job readiness or a job skills program.*

- *If you do not have a high school diploma or G.E.D. certificate, the court requires that you obtain one by the end of the program, if appropriate.* GED School is offered on the 8th floor of the Government Center, Monday -Friday (9:30am – 12:45pm). Registration takes place on Monday and Wednesday at 12:00 p.m. Please talk with your Probation Officer for more information or list of other adult basic education schools.

## Fines and Fees

- You are required to pay a $100.00 Drug Court participant fee. You can obtain the required paperwork to pay this fee from the Court, or your probation officer. Cash or money orders will be accepted at Violations Bureau, located on the 2nd Floor of the Government Center. Be sure to save and show the receipt to your probation officer.

- The Court may order you to pay a fine.

- All people with a felony crime in Hennepin County are required to pay a Corrections Fee of either $165.00 or $330.00 as well as a drug testing fee of $50.00 or $100.00. This fee can be paid to your probation officer or the Drug Court Officer of the Day and is due within 60 days of starting the Drug Court Program. Your probation officer may require that you pay the fee in small increments or develop a payment schedule.

# Additional facts and other important things to know…

## Incentives and Sanctions

The Drug Court program rewards participants who make positive changes in their lives. If you comply with treatment requirements and the Drug Court program rules, you will be rewarded and encouraged by the Court through the following:

### INCENTIVES

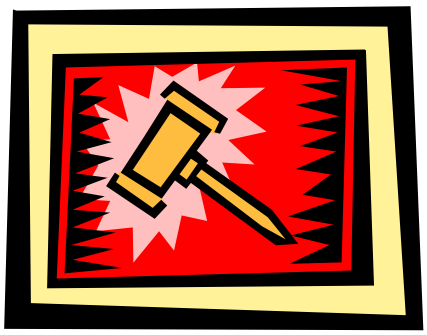
- ✓ Verbal Praise or Recognition
- ✓ Awards or Certificates
- ✓ Drawing a prize from the "fishbowl"
- ✓ Permission to go first at a future review hearing
- ✓ Decrease in Required Probation Officer Meetings
- ✓ Decreased Court Appearances
- ✓ Graduation
- ✓ Administrative Probation Status

Unfortunately, there are times in which negative behavior requires the Drug Court to impose a sanction. You may receive a sanction for missed treatment sessions or probation officer meetings, missed urine tests, using controlled substances, or any other rule violation. Sanctions are used to reinforce the program rules so that each participant can successfully complete the program and break the cycle of substance abuse and crime. Below is a list of some possible sanctions:

### SANCTIONS

- ✓ Increased UA's, Judicial Reviews, or Probation Officer Meetings
- ✓ Community Service or STS
- ✓ Judicial Warnings
- ✓ Relapse Grid
- ✓ Special Projects or Assignments
- ✓ Warrants for Arrest
- ✓ Workhouse Time /Jail
- ✓ Sentence Revocation
- ✓ Prison

# REVOCATION:
# The Ultimate Sanction



Repeatedly failing to comply with your conditions of probation will result in the revocation of your sentence. The Court may use any disposition available following revocation, including prison. The following is a summary of the effects for each disposition:

| Stay of Adjudication (152.18) | Stay of Imposition (609.135) | Stay of Execution | Execution of Sentence |
|---|---|---|---|
| • Guilty Plea<br>• Record at BCA<br>• Case dismissed if probation successful | • Guilty Plea<br>• Turns to a misdemeanor if probation successful | • Guilty Plea<br>• Felony conviction<br>• Possible workhouse time | • Immediate prison time |

We want to see you succeed in changing your life and breaking the cycle of substance abuse and crime. All professionals involved with the Drug Court program have tools that can help you achieve this goal. The following is a list of resources some Drug Court participants have found useful. Please do not hesitate to ask your probation officer for more information or a referral:

Additional Treatment

Dialectical Behavioral Therapy (DBT) Classes

Thinking For a Change Cognitive Behavioral Classes

Beyond Trauma Classes

Relapse Prevention Classes

NA/AA/CA/SMART RECOVERY Meetings

Community Support Groups

Minnesota Recovery Connection

Counseling Services

RS Eden Housing Services

Twin Cities RISE!

Employment Services/Workforce Center

# Hennepin County Drug Court Phases

The Drug Court program is a minimum twelve month program consisting of four phases. Advancement from phase to phase is based on completion of phase requirements. In order to advance to the next phase you will be required to petition the Drug Court team during a court appearance. This petition can be presented orally or in writing and should include how long you have been sober, your progress in treatment, the impact your sobriety has had on your life (how has it changed your relationships, helped you build a sober support network etc), and how you feel about the changes and progress you have made. Additionally, you should talk about how you will continue to progress and some of your goals for the following phase.

**Requirements for all phases:**

- **Attend court as ordered**
- **Report to probation as ordered**
- **Submit UA's as directed**
- **Remain crime free**
- **Follow medication requirements**

In addition to your probation officer and the Drug Court Team, Drug Court has partnerships with RS Eden Housing Services to help participants who need sober housing, and with Twin Cities RISE! to help participants who need assistance in securing employment with individualized services.

## Primary Treatment Phase

- Complete orientation.
- Complete psychological and/or cultural screening/evaluation if appropriate and follow recommendations.
- Complete primary treatment.
- Complete Introduction to Recovery.
- Attend at least one community-based support group per week, identify a home group, and obtain a sponsor.
- Attend one Drug Court sponsored support group per week.
- Complete a continuing care plan, including participation of family members, with your primary counselor and probation officer.
- Attend Court at least every two weeks.
- Complete the petition for advancement and provide it to the team.

## Cognitive Skills/ Establishing Stable Housing Phase

- Continue to follow the recommendations of psychological/cultural evaluation, including, where appropriate, regular therapy and medication reviews.
- Follow and update the continuing care plan developed with your probation officer and treatment counselor.
- Find safe, stable, long term housing.
- Complete appropriate cognitive behavioral programming.
- Attend at least two community-based support groups per week, including your home group, and have weekly contact with your sponsor.
- Attend Court at least every three weeks.
- Complete the petition for advancement and present it to the team.

## Employment/Education/Community Involvement Phase

- Continue to follow the recommendations of psychological/ cultural evaluation, including, where appropriate, regular therapy and medication reviews.
- Engage in employment/school/volunteer work/child care a minimum of 20 hours/week.
- Complete GED requirements if appropriate and you do not have a high school diploma or GED Certificate. An extension to complete GED requirements in the Service and Sobriety Phase may be granted under certain circumstances.
- Complete parenting classes or family therapy if you are an active parent of minor children, whether you are the custodial parent or not, from a designated family service provider approved by probation.
- Follow and update the continuing care plan developed with your probation officer and treatment counselor.
- Complete New Comers Group or extended Study and Action.
- Complete aftercare.
- Attend at least two community-based support groups per week, including your home group, and have weekly contact with your sponsor.
- Attend Court at least every four weeks.
- Complete the petition for advancement and present it to the team.

## Service and Sobriety Phase

- Continue to follow the recommendations of psychological/cultural evaluation, including, where appropriate, regular therapy and medication reviews.
- Complete GED requirements if appropriate and if not completed in the Education and Employment Phase and you do not have a high school diploma or GED certificate.
- Follow and update the continuing care plan developed with your probation officer and treatment counselor.
- Follow through on your plan for service to Drug Court and/or recovery community.
- Complete Restorative Justice.
- Demonstrate at least 120 days of sobriety in this phase.
- Attend at least two community-based support groups per week, including your home group, and have weekly contact with your sponsor.
- Engage in Minnesota Recovery Connection's recovery coaching program.
- Resolve all pending criminal matters.
- Attend Court at least every five weeks.
- Pay all program fees.
- Complete the pre-commencement packet and present it to the team.

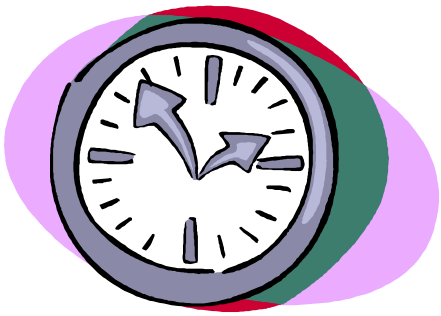
## Phase Advancement Petition

- What is the most important thing you learned about your recovery in this phase?
- Which of your accomplishments in this phase are most meaningful to you?
- What do you look forward to in the next phase?
- What are your three most important goals for the next phase?
- What barriers do you see to obtaining these goals?
- What resources can you rely on to overcome these barriers?
- What do you most need from Drug Court to continue your recovery?

## For Petitioning for the Service and Sobriety Phase ONLY:

- How are you going to serve and support Drug Court and/or the recovery community in the next phase?

# GRADUATION
## ADMINISTRATIVE STATUS



Program participation lasts a minimum of one year. In order to complete the program, you must satisfactorily complete treatment and aftercare, secure employment or enroll in school, find stable housing, be law abiding, and have at least 120 days of clean UAs leading up to graduation. You cannot miss any UAs during that period. You must have paid all fines and fees, completed Restorative Justice, including community service, and completed a pre-graduation packet and submitted it to the Drug Court team for approval prior to graduation.

Administrative probation status marks the completion of the Drug Court program and is celebrated as graduation. When you reach this point, you will have completed the requirements. You will no longer be required to take UAs, appear for judicial reviews, or meet with your probation officer. You are expected to remain law abiding for the remainder of your sentence. If you are charged with a new offense while on administrative status, you may be brought back to court.

Graduation is not the end, but the start of a new chapter in your life. It is a tremendous accomplishment and takes a lot of work to get to this point. It means that you have made major changes in your life. These changes will have prepared you for the next chapter in your life – one of being a sober and health citizen and prepared for life ahead. Congratulations!

# EXPUNGEMENT

For Drug Court participants who were given 152.18 dispositions, expungement is guaranteed by state law. One can file for expungement three years from the day you were sentenced in Drug Court. Expungement prohibits the disclosure of the arrest and the charge to the public. By filing for expungement you are asking the court to seal all records on your drug or property case.

# Glossary of Terms

Execution of Sentence: The Court uses this sentencing alternative after you have either pled guilty or have been found guilty after trial. This sentence does not involve probation. You will end up with a felony conviction. You will receive a prison sentence.

Stay of Execution of Sentence: The Court may sentence a person to prison or jail and "stay" that order, which means the person does not go to prison right away, but is placed on probation. This sentence may include up to a year in the workhouse, and you will have a felony conviction.

Stay of Imposition of Sentence (609.135): The Court may delay imposing a sentence and place you on probation. If you complete probation successfully, the case will be reduced to a misdemeanor. This sentence may also include workhouse time.

Stay of Adjudication (152.18): Under Minnesota law, a person charged with a drug violation may be placed on probation without a judgement of guilt. A record of the guilty plea is kept at the Bureau of Criminal Apprehension. After successful completion of probation, the charges will be dismissed and you may ask the Court to expunge all public records of the arrest.

Administrative Probation: Otherwise known as unsupervised probation or paper status, administrative probation is defined as completion of the Drug Court program. The only court condition is to remain law abiding. A new misdemeanor, gross misdemeanor or felony conviction during administrative probation may reactivate your felony drug/property case and your involvement in Drug Court.

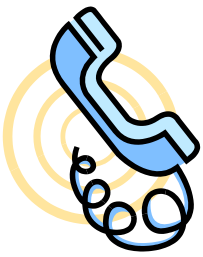
Revocation: Repeatedly failing to comply with probation conditions (or picking up a new charge) may result in the revocation of your sentence. Following revocation, the Court may re-sentence your case using any of the dispositions available, including prison time.

Expungement: Following successful completion of a 152.18 probation term, a person is eligible to file for a court order sealing records and prohibiting disclosure of their existence to the public. This process is known as expungement and requires detailed paperwork.

Felony: A felony is a crime which carries a sentence of imprisonment for more than one year. Convicted felons loose many rights guaranteed to citizens by the U.S. Constitution.

Cursory Search: A non-invasive search of your person and/or a plain view search of your residence.

Introduction to Recovery: Consists of a four-part program: 1. overview of 12 Step groups and Big Book, 2. family recovery and support, 3. Graduates talk about their court experience and how they got through it all successfully, 4. Getting a step coach and home group.



# Common Phone Numbers and Addresses

Drug Court Probation Unit: .....612-348-9225
A-800 Hennepin County Government Center
300 South 6th Street, MC 087
Minneapolis, MN 55487-0087 .....Fax: 612-348-5810

| Drug Court Probation Officers: | Office phone: | Cell phone: |
|---|---|---|
| Benjamin Barghini | 612-348-6565 | 612-998-3502 |
| Matt Gephart | 612-348-7028 | 612-408-0098 |
| Matt Perkins | 612-348-6837 | 612-414-7382 |
| Christian Spearman | 612-348-6524 | 612-207-6098 |
| Dan Kempf, Probation Supervisor | 612-348-5723 | |

## Drug Testing Line: 612-596-7200

GED Classroom, A-8 Government Center – 612-596-1738

General Probation Information – Records Center: .....612-348-2110

Chemical Health Unit – Appointments:.....612-348-5371
A-800 Government Center

Joelle Sather, Drug Court Public Defender.....612-543-0088
Office of the Public Defender:.....612-348-7530
317 2nd Ave S #200.....612-348-6179 fax
Minneapolis, MN 55401

Lindsay Turner, Drug Court Clerk: .....612-596-7386
John Hultquist, Drug Court Coordinator: .....612-348-9265
C-800 Government Center, MC 421
Minneapolis, MN 55487

***Drug Court Treatment Providers:***

Huss Recovery Center……612-872-2050
2120 Park Avenue, Minneapolis, MN 55404

Minnesota Indian Women's Resource Center……612-728-2000
2300 – 15th Avenue South, Minneapolis, MN 55404

Park Avenue Center .....612-871-7443
2525 Park Avenue, Minneapolis, MN 55404

RS Eden Men's Program .....612-338-0723
RS Eden Women's Program .....612-338-2158
1025 Portland Avenue, Minneapolis, MN 55404

Salvation Army Beacon Program .....612-338-0113
1010 Currie Avenue, Minneapolis, MN 55403

Wayside House…… ..612-952-5626
3705 Park Center Boulevard, St. Louis Park, MN 55416

Wayside Family Treatment…….612-871-0099
2120 Clinton Avenue South, Minneapolis, MN 55404

**Recovery Resources**

Minnesota Recovery Connection……612-584-4158
www.minnesotarecovery.org
822 South Third Street, Suite 101, Minneapolis, MN 55415

**Mental Health Resources**

Anna Carpenter, Drug Court Psychiatric Worker……..612-543-1972
A-800 Hennepin County Government Center

Hennepin County Mental Health Center……..……..612-596-0900
1801 Nicollet Avenue South, Minneapolis, MN 55403

Acute Psychiatric Services (HCMC Crisis Center)……..……...612-873-3161
717 South 7th Street, Minneapolis, MN 55415

Community Outreach for Psychiatric Emergencies (COPE)…….……612-596-1223

Crisis Connection…….…….……..612-379-6363

Hennepin County Front Door……..612-348-4111

***Notes/Other Numbers***

NA & AA Attendance Record

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CD TX Program _____

Counselors Name _____

Phone _____

Aftercare _____

Counselors Name _____

Phone _____

Sponsors Name _____

Phone _____

Sponsors Name _____

Phone _____