



**STATE COURT ADMINISTRATOR'S OFFICE**  
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 Saint Paul, Minnesota 55155

**SUMMARY OF RULES CHANGES AFFECTING CRIMINAL JUSTICE AGENCY PARTNERS**

The Minnesota Supreme Court has recently promulgated amendments to the Minnesota court rules, which will have an impact on prosecutors, law enforcement, and other criminal justice partner agencies. Below is a summary of the major changes affecting prosecutors, law enforcement, and other criminal justice partner agencies. The complete set of rule amendments is available at this [link](#).

<b>Area</b>	<b>Court Rule</b>	<b>Summary</b>
Mandatory e-Filing	Minn. R. Crim. P. 1.06, subd. 2	E-filing via the BCA's e-Charging <sup>1</sup> system must be used to file criminal complaints effective 7/1/15 in Cass, Clay, Cook, Dakota, Faribault, Hennepin, Kandiyohi, Lake, Morrison, Ramsey and Washington counties, and effective 7/1/16 statewide.
	Minn. R. Crim. P. 1.06, subd. 2	e-Citation <sup>2</sup> will become mandatory statewide effective 7/1/16.
	Minn. Gen. R. Prac. 14.01(b)(1)	Attorneys and government agencies (including sheriffs), must use the <a href="#">court's e-filing system</a> <sup>3</sup> to file all documents (except charging documents), effective 7/1/15 in Cass, Clay, Cook, Dakota, Faribault, Hennepin, Kandiyohi, Lake, Morrison, Ramsey, and Washington counties, and effective 7/1/16 statewide.
	Minn. R. Crim. P. 33.05; Minn. R. Juv. Del. P. 4.02	Search warrants may be sent and signed electronically under a method approved by the SCA. This technology is not yet available; it is anticipated this technology will be developed within the BCA's eCharging application. When the technology is available, the BCA and the SCA will facilitate the statewide rollout.

<sup>1</sup> E-Charging is the tool to be used for e-filing criminal complaints; eCharging is the BCA application that facilitates the preparation and transmission of criminal complaints to the court administrator. For information on this application, contact [Kent.Therkelsen@state.mn.us](mailto:Kent.Therkelsen@state.mn.us).

<sup>2</sup> eCitations are filed via integrations, either directly with the court or via the BCA. For information on eCitation, contact [Kris.Wilkens@courts.state.mn.us](mailto:Kris.Wilkens@courts.state.mn.us).

<sup>3</sup> E-filing is the electronic transmission of documents to the court administrator; there are different e-filing tools used for filing different documents. Here is a link to the [eFile and eServe](#) tool that is to be used for e-filing all documents *other than* charging documents.

<b>Area</b>	<b>Court Rule</b>	<b>Summary</b>
	Minn. R. Juv. Del. P. 6.02, subd. 2	Juvenile citations must be filed electronically by a means authorized by the SCA when the technology is available otherwise a citation may be filed in paper form as approved by the SCA. Currently the technology is only available in Hennepin County; the SCA will facilitate a statewide rollout when the technology becomes available. There is also currently no statewide standard required to be used for paper juvenile citations; that standard will be rolled out when it becomes available. In the meantime, <a href="#">the statewide standard citation</a> may be used for juvenile citations.
	Minn. R. Juv. Del. P. 6.03, subd. 2	Juvenile petitions must be filed electronically by means authorized by SCA when the technology is available. This technology is not yet available; it is anticipated this technology will be developed within the BCA's eCharging application. When the technology is available, the BCA and the SCA will facilitate the statewide rollout.
Signatures under penalty of perjury rather than notarized	<i>See, e.g.</i> , Minn. R. Crim. P. 2.01	Various rules authorize signature under penalty of perjury as an alternative to signature under oath before a notary.
Public Access to Court Records	<i>See, e.g.</i> , Minn. R. Pub. Access 4, subd. 1(m)	Minor victims in criminal sexual conduct cases should be referred to by generic identifiers, such as "Child 1" or initials and date of birth, with full disclosure in a separate, non-public document, except that a transcript of a publicly accessible hearing or trial may include the victim's full identify unless otherwise directed by the presiding judge.
Changes to the filing of juvenile delinquency charging documents.	Minn. R. Juv. Del. P. 6.02, subd. 3(A); 6.03, subds. 3(C) (formerly 3(D))	Starting 7/1/15 citations and petitions will no longer require the inclusion of race data.
	Minn. R. Juv. Del. P. 6.03, subds. 3(C), 5(E)	The references to the Minnesota Offense Code (MOC) are deleted from the rules in recognition of the possible transition to another coding system (NIBRS) that will serve the same purpose. Until that transition occurs, the MOC Code will still be required to be included as administrative content under Minn. R. Juv. Del. P. 6.03, subd. 3(F), 5(F).

<b>Area</b>	<b>Court Rule</b>	<b>Summary</b>
	Minn. R. Juv. Del. 6.05, subd. 1	No police reports or other supporting documents may be attached to the charging document at the time of filing. These police reports or supporting documents may be filed subsequently. This change is in recognition of the fact that eCharging does not support attachments to the complaint/petition.
	Minn. R. Juv. Del. P. 6.02, 6.03	Tab charges are eliminated as a valid method of charging in juvenile cases.

Questions about these court rules may be sent to staff attorney Karen Jaszewski, Legal Counsel Division: [Karen.Jaszewski@courts.state.mn.us](mailto:Karen.Jaszewski@courts.state.mn.us).

Questions regarding implementing eCharging may be directed to Kent Therkelsen, eCharging Product Manager, [Kent.Therkelsen@state.mn.us](mailto:Kent.Therkelsen@state.mn.us), or Kelle Schleis, Court Operations Analyst, [Kelle.Schleis@courts.state.mn.us](mailto:Kelle.Schleis@courts.state.mn.us).

Questions regarding implementing eCitations may be directed to Kris Wilkens, Court Operations Analyst, [Kris.Wilkens@courts.state.mn.us](mailto:Kris.Wilkens@courts.state.mn.us).