

**STATE OF MINNESOTA  
COUNTY OF RAMSEY**

**DISTRICT COURT  
SECOND JUDICIAL DISTRICT**

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Standing Order  
Re: Transcripts of Recorded Evidence

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WHEREAS, in 1999 the Second Judicial District issued an administrative order governing the use of recorded evidence in all cases; and

WHEREAS, the Minnesota Supreme Court amended Rules 11.10, 12.08, and 26.03 of the Minnesota Rules of Criminal Procedure to preclude courts from conditioning the admissibility of audio and video evidence upon providing a transcript of digital evidence; and,

WHEREAS, the Minnesota Supreme Court amended Rule 28.02, subd. 9 of the Minnesota Rules of Civil Appellate Procedure, which governs transcript preparation for an appeal when the trial record includes an audio or video exhibit; and

WHEREAS, it is necessary to amend Second Judicial District's administrative order to conform to the above-cited rule changes;

THEREFORE, IT IS ORDERED:

The Second Judicial District administrative order governing the use of recorded evidence is amended as follows:

In all non-criminal matters, the party intending to introduce a recorded statement (video, and/or audio) must, at the time the rules require disclosure of the statement, advise the opposing party of the format in which the statement is preserved and must, prior to trial timely prepare, serve, and file a verbatim transcript of the recorded statement. The proponent of the recorded statement is responsible for its accurate transcription. Failure to comply with either requirement may result in exclusion of the recorded statement at trial.

Dated: January 15, 2020

BY THE COURT:

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John H. Guthmann  
Chief Judge – Second Judicial District