

**FORM 111.02 INFORMATIONAL STATEMENT (Civil Matters--Non-Family)**

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STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

DISTRICT COURT  
\_\_\_\_\_ JUDICIAL DISTRICT

\_\_\_\_\_

Case No. \_\_\_\_\_

Plaintiff

Case Type: \_\_\_\_\_

And

**INFORMATIONAL STATEMENT FORM**

\_\_\_\_\_

Defendant

1. All parties (have) (have not) been served with process.
2. All parties (have) (have not) joined in the filing of this form.
3. Brief description of the case: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. It is estimated that the discovery specified below can be completed within \_\_\_ months from the date of this form. (Check all that apply, and supply estimates where indicated.)
  - a. Factual Depositions No\_\_\_Yes\_\_\_,estimated number:\_\_\_
  - b. Medical Evaluations No\_\_\_Yes\_\_\_,estimated number:\_\_\_
  - c. Experts Subject to Discovery No\_\_\_Yes\_\_\_,estimated number:\_\_\_
5. Assignment as an \_\_\_ expedited \_\_\_ standard \_\_\_ complex case is requested. (If not standard case assignment, include brief setting forth the reasons for the request.)  
\_\_\_\_\_  
\_\_\_\_\_
6. The dates and deadlines specified below are suggested.
  - a. \_\_\_\_\_ Deadline for joining additional parties, whether by amendment or third party practice.
  - b. \_\_\_\_\_ Deadline for bringing nondispositive motions.

- c. \_\_\_\_\_ Deadline for bringing dispositive motions.
- d. \_\_\_\_\_ Deadline for submitting \_\_\_\_\_ to the court.  
(specify issue)
- e. \_\_\_\_\_ Deadline for completing independent physical examination pursuant to Minn. R. Civ. P. 35.
- f. \_\_\_\_\_ Date for formal discovery conference pursuant to Minn. R. Civ. P. 26.06.
- g. \_\_\_\_\_ Date for pretrial conference pursuant to Minn. R. Civ. P. 16.
- h. \_\_\_\_\_ Date for scheduling conference.
- i. \_\_\_\_\_ Date for submission of a Joint Statement of the Case pursuant to Minn. Gen. R. Prac. 112.
- j. \_\_\_\_\_ Trial Date.
- k. \_\_\_\_\_ Deadline for filing (proposed instructions), (verdicts), (findings of fact), (witness list), (exhibit list).
- l. \_\_\_\_\_ Deadline for \_\_\_\_\_  
(specify)

7. Estimated trial time: \_\_\_\_\_ days \_\_\_\_\_ hours (estimates less than a day must be stated in hours).

8. A jury trial is: ( ) waived by consent of \_\_\_\_\_ pursuant to R. Civ. P. 38.02.  
(specify party)

( ) requested by \_\_\_\_\_.  
(specify party)

(NOTE: Applicable fee must be enclosed.)

9. a. MEETING: Counsel for the parties met on \_\_\_\_\_ to discuss case management issues.  
(Date)

b. ADR PROCESS (Check one):

\_\_\_ Counsel agree that ADR is appropriate and choose the following:

- \_\_\_ Mediation
- \_\_\_ Arbitration (non-binding)
- \_\_\_ Arbitration (binding)
- \_\_\_ Med-Arb
- \_\_\_ Early Neutral Evaluation
- \_\_\_ Moderated Settlement Conference
- \_\_\_ Mini-Trial
- \_\_\_ Summary Jury Trial
- \_\_\_ Consensual Special Magistrate
- \_\_\_ Impartial Fact-Finder

\_\_\_ Other (describe) \_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Counsel agree that ADR is appropriate but request that the Court select the process.

\_\_\_ Counsel agree that ADR is NOT appropriate because:

\_\_\_ the case implicates the federal or state constitution.

\_\_\_ other (explain with particularity) \_\_\_\_\_  
\_\_\_\_\_

\_\_\_ domestic violence has occurred between the parties.

c. PROVIDER (check one):

\_\_\_ The parties have selected the following ADR neutral:

\_\_\_ The parties cannot agree on an ADR neutral and request to Court to appoint one

\_\_\_ The parties agreed to select an ADR neutral on or before \_\_\_\_\_  
\_\_\_\_\_

d. DEADLINE: The parties recommend that the ADR process be completed by \_\_\_\_\_.  
(Date)

10. Please identify any party or witness who will require interpreter services, and describe the services (specifying language and, if known, particular dialect) needed.

\_\_\_\_\_  
\_\_\_\_\_

11. Please list any additional information which might be helpful to the court when scheduling this matter. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_  
Lawyer for  
(Plaintiff) (Defendant)

Signed: \_\_\_\_\_  
Lawyer for  
(Plaintiff) (Defendant)

Attorney Reg. #: \_\_\_\_\_

Attorney Reg. #: \_\_\_\_\_

Firm: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

(Amended effective March 1, 2009.)