



**MINNESOTA  
JUDICIAL  
BRANCH**

**AMENDED  
ADMINISTRATIVE ORDER**

From the Office of:  
Jeff Shorba  
State Court Administrator

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As authorized by Supreme Court Order *Continuing Operations of the Minnesota Judicial Branch Under Emergency Executive Order* No. 20-33, No. ADM20-8001 (Minn. Filed April 9, 2020), paragraph 16 and Supreme Court Order *Governing the Operations of the Minnesota Judicial Branch under Executive Order Nos. 20-53 and 20-56*, paragraph 13 (Minn. Filed May 15, 2020) and consistent with the transitional case strategies for the gradual reopening of court facilities:

Administrative Order dated April 10, 2020, is amended as follow:

1. Paragraph 1 of the April 10, 2020 Administrative Order is rescinded effective January 1, 2021.

Effective January 1, 2021, the time to schedule a court appearance or to pay the fine in lieu of appearing in court in criminal cases with the case type of “Criminal and Traffic Non-Mandatory Court Appearance” (payable cases), will revert back to 30 days after filing of the citation. This applies to all citations filed on and after January 1, 2021.

2. Paragraph 2 of the April 10, 2020 Administrative Order is rescinded effective December 1, 2020.

Effective December 1, 2020, the Minnesota Judicial Branch will resume processing payable cases as authorized in Judicial Council Policy 515, Petty Misdemeanor and Payable Misdemeanor Failure to Appear Policy and under the late penalty provision in State Court Administrator Procedures 209(b), Collection of Past-Due Accounts.

During October 2020, notices are to be sent to persons whose payable cases are or become eligible for Failure to Appear processing between October 1 and October 30, 2020. The intent of this notice is to provide these persons with an opportunity to schedule a hearing or hearing officer appointment, pay their fines in full, or set up a payment plan before the Failure to Appear processing begins on December 1, 2020.

3. Paragraph 3 of the April 10, 2020 Administrative Order is rescinded effective October 1, 2020.

Effective October 1, 2020, the automatic 60 day extension to the due date in criminal cases

with a case type of “Criminal and Traffic Mandatory Court Appearance” (court required cases) and “Criminal and Traffic Non-Mandatory Court Appearance” (payable cases) ends.

Effective October 1, 2020, automated referral to collections shall resume for all eligible criminal case with a case type of Criminal and Traffic Mandatory Court Appearance” (court required cases). In addition, payable cases eligible for referral to collections on or before October 1, 2020, may be referred to collections.

Effective February 1, 2021 or 35 days after the backlog of payable cases have been processed, whichever is later, automated referral to collections shall resume for payable cases.

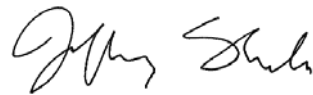
4. Paragraph 4 of the April 10, 2020 Administrative Order is rescinded effective October 1, 2020.

Effective October 1, 2020, the automatic 60 day extension to the due date in civil, family, juvenile protection, and probate cases with financial obligations owed to the court ends.

Effective October 1, 2020, manual referral of financial obligations owed to the court in civil, family, juvenile protection, and probate cases may resume.

5. Paragraph 5 of the April 10, 2020 Administrative Order is rescinded as follows:
  - a. Effective October 1, 2020, the suspension of the 30 day extended due date provisions in State Court Administrator Procedures 209(b), Collection of Past-Due Accounts ends.
  - b. Effective December 1, 2020, the suspension of Judicial Council Policy 515, Petty Misdemeanor and Payable Misdemeanor Failure to Appear Policy and the late penalty provision in State Court Administrator Procedures 209(b), Collection of Past-Due Accounts end.

**DATED** September 25, 2020



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Jeff Shorba  
State Court Administrator

OFFICE OF  
STATE COURT ADMINISTRATOR  
**FILED SEPTEMBER 25, 2020**  
JEFFREY SHORBA