

2024 Safe and Secure Courthouse Grant Program Scoring Criteria

1. Describe the project goals, measurable outcomes, and objectives.

20 points- High - The project provides an integral step to improving courthouse security.

10 points- Medium - The project addresses a needed improvement in courthouse security.

0 points- Low - The project will not enhance courthouse security.

2. This project requires a commitment to the court facility safety and security by all justice partners. Please attach letter(s) of support and note the partners below.

20 points- High - The application includes a commitment from all justice partners.

10 points- Medium – The applicant and some justice partners are committed.

0 points- Low - Only the applicant is committed.

3. Does the county have a security committee for the court facility? If yes, describe the membership of the committee, the mission of the committee, and level of decision-making.

20 points- High - A functioning courthouse security committee is in place.

10 points- Medium - The applicant is in the process of establishing a committee.

0 points- Low - The applicant does not have a courthouse security committee in place.

4. Has a security assessment been conducted on the court facility? If yes, describe the steps taken to mitigate identified risks and the year the assessment was complete.

20 points- High - The applicant has completed a security assessment and is seeking funds to implement needed improvements OR is seeking funds for an assessment.

10 points- Medium - A security assessment has been conducted in last 5 years.

0 points- Low – No security assessment has been done and there are no plans to conduct an assessment.

5. Describe the safety and security policies and procedures for the court facility, including who approves, maintains, and distributes these policies and procedures.

20 points- High - The court facility has developed and implemented policies, procedures, communications plans, contingency plans, and incident reporting instruments and protocols OR is seeking funds for technical assistance to develop policies and procedures.

10 points- Medium - The court facility is in the process of developing and implementing policies and procedures.

0 points- Low - No policies and procedures are in place.

6. Describe the safety and security training provided to all permanent building occupants including the type of training provided and the frequency.

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20 points- High - The applicant provides periodic training and drills OR seeks to establish a training program.

10 points- Medium - Occasional training has been conducted.

0 points- Low - No training or drills take place.

Additional Information evaluated in determining award grants:

7. Describe the project schedule and include dates for key deliverables and project milestones to meet the objectives.
8. If applicable, please describe how any ongoing personnel, maintenance, and operational costs will be funded.
9. Would the applying agency accept a partial award for the project? How would this impact the project? If partial funds are awarded, how would the county fund the remaining project costs?
10. Are there any other approved or pending requests for grants or outside funding for this project? If yes, please describe.