



MINNESOTA
JUDICIAL
BRANCH

Administrative Order

From the Office of

Jeff Shorba,

State Court Administrator

SCA-AO-22-06

Order Establishing Certificate of Adjudication Process

An adjudication of parentage pursuant to Minn. Stat. § 257.66 requires the child's birth record to be updated. To accomplish this task, parties are required to pay a fee and provide a certified copy of the paternity judgment to the Minnesota Department of Health-Office of Vital Records. Finding that birth records were often not being updated after a paternity adjudication, in 2015 the Minnesota Department of Health-Office of Vital Records developed a Certificate of Adjudication form to streamline this process of updating birth records. The Certificate of Adjudication operates similarly to the Certificate of Adoption, requiring court administration to complete a section on the Certification.

The Minnesota County Attorneys and County Child Support Agencies providing IV-D services to parties agreed to cover the fee for updating the birth record and to work in tandem with the courts and Department of Health-Office of Vital Records to implement the use of the Certificate of Adjudication form. In 2015, Douglas, Ramsey, and Stearns counties agreed to pilot the use of the Certificate of Adjudication form. The pilot was expanded, and 48 counties had adopted this process as of 2019. As such, local processes have been developed and appear to be working successfully.

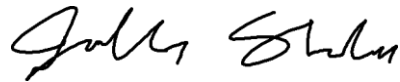
In August 2022, JAD supported and approved implementation of a statewide process for completion of the Certificate of Adjudication by the Courts. The approved process includes the allowance for court locations with a pre-existing agreement of returning the Certificate of Adjudication to the Minnesota Department of Health-Office of Vital Records to continue.

Now, therefore, the State Court Administrator issues the following order, effective January 1, 2023:

1. The Certificate of Adjudication is submitted to the court by the public authority, which may include DHS, the County Attorney, or the County IV-D Agency, via eFS.

2. Court staff completes the appropriate section on the Certificate and files the Certificate in the case file.
3. Court staff returns the Certificate to the public authority via eFS.
4. No court shall collect or distribute any associated fees regarding the updated birth record, and it remains the public authority's responsibility to submit the completed Certificate and pay any associated fees.
5. Any pre-existing agreement currently in place for submission of the Certificate to the Department of Health-Office of Vital Records by a local court may continue and the Department of Health-Office of Vital Records shall invoice the county directly for any fees required to be paid.

DATED November 9, 2022



Jeff Shorba
State Court Administrator

OFFICE OF
STATE COURT ADMINISTRATOR
FILED NOVEMBER 9, 2022
JEFFREY SHORBA