

# **Minnesota Judicial Branch Policy**

<b>Policy Source:</b>	Minnesota Judicial Council
<b>Policy Number:</b>	322
Category:	Human Resources
Title:	Remote Work
Effective Date:	March 15, 2007; May 20, 2021
<b>Revision Date:</b>	May 20, 2021
Supersedes:	Telecommuting Policy - Intercourt, October 17, 2001

# **Remote Work Policy**

### I. POLICY STATEMENT

It is the policy of the Minnesota Judicial Branch to allow judicial branch employees to work from a remote location, provided the remote work arrangement meets a defined business need of the courts, increasing efficiency or performance, or is a voluntary arrangement mutually agreed upon by the employee and the employer. Remote work shall not negatively impact service to the public.

# **II. IMPLEMENTATION AUTHORITY**

Implementation of this policy shall be the responsibility of the State Court Administrator, acting as the Judicial Council's agent.

### **III. EXECUTIVE LIMITATIONS**

In carrying out this implementation authority, the State Court Administrator shall consult with the Judicial Administrators and Directors Advisory Workgroup (JAD). The State Court Administrator shall determine remote work eligibility criteria in consultation with JAD.