

**To register for New MGA:**

Registration is a two-step process: setting up a user profile and requesting access rights. Both steps must be completed for access to New MGA.

**Step 1: Set up your user profile:**

1. Go to <https://mga.courts.state.mn.us/MNPRODPORTAL>
2. Click **Register/Sign In**.
3. Select **Register**.
4. Enter the required information in the **Registration Form**.
5. Click **Next**. A verification link will be sent to your email.
6. Click **Finish** on the Registration Complete box.
7. Access the verification link sent via e-mail and click the **Odyssey Portal** link in the email.



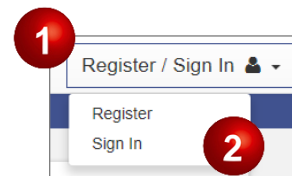
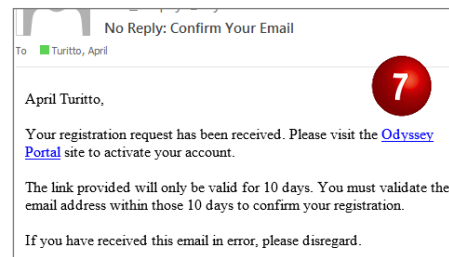
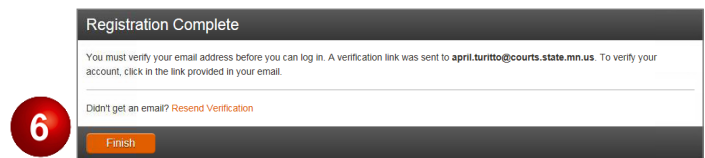
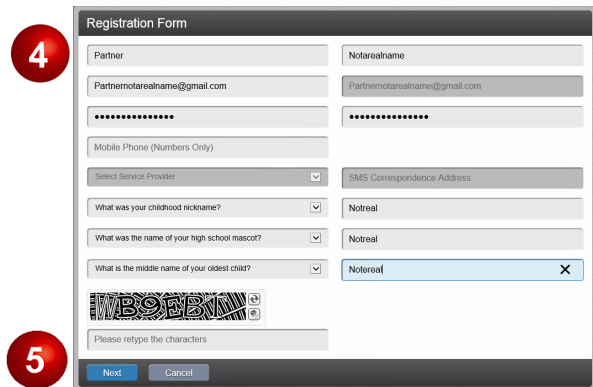
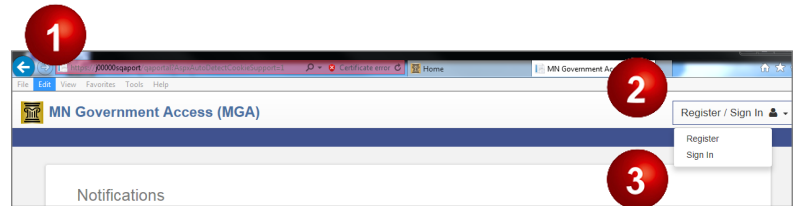
If you do not receive an email, check your junk mail folder. If it is not there, click **Resend Verification** in the Registration Complete box.



If there is a need to receive access to more than one agency, the accounts may be required to register each agency separately.

**Step 2: Request access rights:**

1. After the email has been validated, sign into New MGA. Go to the website and click **Register/Sign In**.
2. Select **Sign In**.



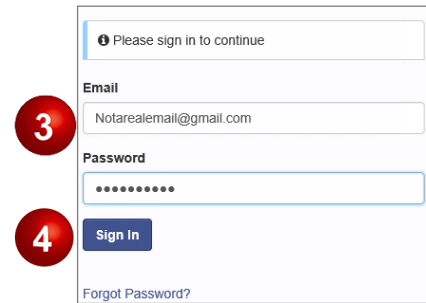
3. Enter a **Username** and **Password**.
4. Click **Sign In**.
5. Select a **Role** from the dropdown menu.
6. Enter additional information under **Complete the Following**.
7. Click **Submit**.
8. Contact the Agency Account Manager and let them know you have completed the registration in New MGA.



Both steps must be complete to receive access to New MGA. Access is not given right away and does take some time. Once access is granted, a notification email is sent.



To go back to the Home Page, click on the **MN Government Access (MGA) icon** in the upper left corner.



Please sign in to continue

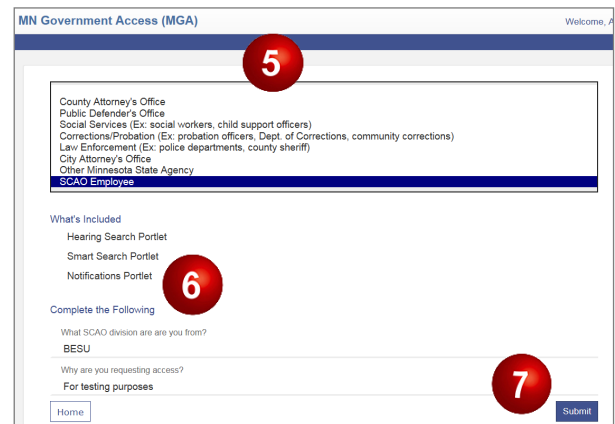
**Email**  
Notarealemail@gmail.com

**Password**  
.....

**3**

**4** Sign In

Forgot Password?



MN Government Access (MGA) Welcome, A

**5**

County Attorney's Office  
Public Defender's Office  
Social Services (Ex: social workers, child support officers)  
Corrections/Probation (Ex: probation officers, Dept. of Corrections, community corrections)  
Law Enforcement (Ex: police departments, county sheriff)  
City Attorney's Office  
Other Minnesota State Agency  
**SCAO Employee**

What's Included  
Hearing Search Portlet  
Smart Search Portlet  
Notifications Portlet

**6**

Complete the Following  
What SCAO division are you from?  
BESU

Why are you requesting access?  
For testing purposes

**7**

Home Submit