

ADMINISTRATIVE ORDER #20, 2ND SERIES

State of Minnesota

District Court

Fifth Judicial District

Administrative Order No. 20, 2ND Series

In Re: Order Appointing Susan Stevens Chambers as a Referee for the Fifth Judicial District

WHEREAS, Susan Stevens Chambers has served as an independent contractor Family Court Referee in Blue Earth County from November 1, 2011 until December 28, 2012, and as an employee referee from December 29, 2012, with Fifth Judicial District until present time; (see Attachment A) and

WHEREAS, the BEW Assignment District has been at 100% of their judicial need for the last two years with a combination of senior judge assistance and the Family Court Referee and Conciliation Court Referee assistance; (see Attachment B) and

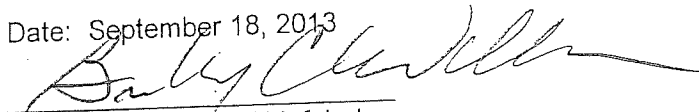
WHEREAS, the CMNPR Assignment District has been at 100% of their judicial need for the last two years with senior judge assistance; and

WHEREAS, the CMNPR Assignment District is under judged (3.3 WCL need with three resident judges) and because most of their senior judges will be out of state during the winter months of 2014, the judges of the CMNPR Assignment District are requesting the assistance of the Family Court Referee to provide .2 of their .3 WCL shortage need during the winter months of 2014.

THEREFORE, IT IS HEREBY ORDRED that Susan Stevens Chambers, pursuant to Minnesota Statutes 484.70, (see Attachment C) is appointed to assist the CMNPR Assignment District, as a pilot project one day every two weeks from October 23, 2013 through December 31, 2013 and one day per week effective January 8, 2014. The pilot project will be evaluated at the March Judge's meeting.

Referee Chambers is available to provide advice on family law cases to any judge in the Fifth District as requested and may also be assigned by the Chief Judge to family law cases in any county in the district as needed.

Date: September 18, 2013



Bradley C. Walker, Chief Judge
Fifth Judicial District

Memo

Referee Chambers will assist the CMNPR Assignment District on the following Wednesdays – October 23, November 6 and 27, and December 4 and 18, 2013. Effective Wednesday, January 8, 2014, Referee Chambers will assist the CMNPR Assignment District every Wednesday. Wednesdays were chose for this pilot project because Referee Chambers does not work in Blue Earth County on Wednesdays.

Attachment A

STATE OF MINNESOTA
5TH JUDICIAL DISTRICT

IN DISTRICT COURT

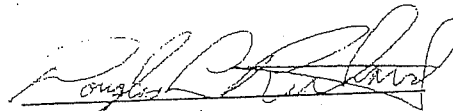
IN RE: Order Appointing Susan Stevens Chambers as a Referee for Blue Earth County

WHEREAS, the 5th Judicial District distributed a Request for Proposal (RFP) by advertizing in the Mankato Free Press and by email to attorneys in the 6th, 9th, 13th and 17th Bar Associations and by posting the RFP on the State Judicial Branch public website; and

WHEREAS, ten applications were received and the Judges chambered in Blue Earth County interviewed 5 candidates on September 28, 2011 and recommended that the Chief Judge appoint Susan Stevens Chambers as a referee for Blue Earth County.

THEREFORE, IT IS HEREBY ORDERED that Susan Stevens Chambers, pursuant to Minnesota Statutes 484.70, is appointed to serve as an independent contractor referee in Blue Earth County effective November 1, 2011.

Date Oct 6th, 2011



Douglas Richards
Chief Judge
5th Judicial District

Cc: Judge Brad Walker
Judge Kurt Johnson
Judge Krista Jass
Court Administrator Kelly Iverson
Dick Fasnacht, District Administrator



Quarterly Statistics

WCL Detail Report

Report Period: 2013Q2

Report Run Date: 9/6/2013

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BE	County	Assistance	
	Harrelson	4 days/month	.22
	Gross	4 days/month	.22
	Anderson	4 days/month	.22
	Chambers	2.5 days / month week	.56 *
	Con. Ref.	1 day / month	.06
			<hr/>
			1.28

* some week Sue has been working 3 days per week = .67

Total would then be 1.39

484.70 REFEREE POSITIONS, RULES.

Subdivision 1. **Appointment.** The chief judge of the judicial district may appoint one or more suitable persons to act as referees. Referees shall hold office at the pleasure of the judges of the district court and shall be learned in the law, except that persons holding the office of referee on January 1, 1983, may continue to serve under the terms and conditions of their appointment. All referees are subject to the administrative authority and assignment power of the chief judge of the district as provided in section 484.69, subdivision 3, and are not limited to assignment to family, probate, juvenile or special term court.

Subd. 2. [Repealed, 1981 c 272 s 7]

Subd. 3. [Repealed, 1981 c 272 s 7]

Subd. 4. [Repealed, 1981 c 272 s 7]

Subd. 5. [Repealed, 1981 c 272 s 7]

Subd. 6. **Objection to referee.** No referee may hear a contested trial, hearing, motion or petition if a party or attorney for a party objects in writing to the assignment of a referee to hear the matter. The court shall by rule, specify the time within which an objection must be filed.

Subd. 7. **Referee duties.** The duties and powers of referees shall be as follows:

(a) Hear and report all matters assigned by the chief judge.

(b) Recommend findings of fact, conclusions of law, temporary and interim orders, and final orders for judgment.

All recommended orders and findings of a referee shall be subject to confirmation by a judge.

(c) Upon the conclusion of the hearing in each case, the referee shall transmit to a judge the court file together with recommended findings and orders in writing. The recommended findings and orders of a referee become the findings and orders of the court when confirmed by a judge. The order of the court shall be proof of such confirmation, and also of the fact that the matter was duly referred to the referees.

(d) Review of any recommended order or finding of a referee by a judge may be by notice served and filed within ten days of effective notice of the recommended order or finding. The notice of review shall specify the grounds for review and the specific provisions of the recommended findings or orders disputed, and the court, upon receipt of a notice of review, shall set a time and place for a review hearing.

(e) All orders and findings recommended by a referee become an effective order when countersigned by a judge and remain effective during the pendency of a review, including a remand to the referee, unless a judge:

- (1) expressly stays the effect of the order;
- (2) changes the order during the pendency of the review; or
- (3) changes or vacates the order upon completion of the review.

History: 1977 c 432 s 48; 1978 c 750 s 2; 1979 c 318 s 1; 1980 c 580 s 21; 1981 c 272 s 3-5; 1Sp1981 c 4 art 3 s 3,4; art 4 s 26; 1982 c 609 s 1; 1983 c 370 s 5; 1988 c 582 s 1; 1999 c 196 art 1 s 1