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**Standing Order Re: Dismissing Certain Parking Citations Entered in MNCIS<sup>1</sup>**

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**WHEREAS**, for certain parking citations placed on Ramsey County vehicles, the citations are entered into the court's computer system as violations with the first name of "MNCIS" and the last name of "Parking" when:

1. The automated integration between MNCIS and DVS for vehicles registered in Minnesota and Wisconsin is unsuccessful, or
2. The vehicle is registered in a state other than Minnesota and Wisconsin, or
3. Documentation is provided to the Court indicating that the registered owner identified through the automated integration process is not valid for the citation date of offense.

**WHEREAS**, pursuant to Minnesota Statutes, section 480.15, subdivision 10c, and Minnesota Judicial Branch policy 209(b), Court Administration may not pursue collection efforts unless and until a conviction has been entered and the debtor is known.

**WHEREAS**, six months is a reasonable amount of time to leave a case open without a known vehicle owner.

**Therefore, It Is Ordered:**

In the interest of justice, Second Judicial District Court Administration shall dismiss all "MNCIS Parking" cases six months after filing unless further prosecution or court action is initiated by the prosecuting authority.

February 4, 2025

By the Court:

Sara Grewing  
Chief Judge of District Court

<sup>1</sup> The Minnesota Judicial Branch has republished this order to make it digitally accessible. There were no substantive changes. This order was previously signed by Chief Judge John H. Guthmann on May 14, 2019, and this order is effective on that date.