

STATE OF MINNESOTA

DISTRICT COURT

DODGE COUNTY

THIRD JUDICIAL DISTRICT

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Per Diem Court Reporter Rate and Mileage Order - AMENDED

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WHEREAS, the Third Judicial District utilizes the services of Per Diem Court Reporters on a regular basis; and

WHEREAS, the Third Judicial District recognizes a need to offer a competitive, market value rate for Per Diem Reporters; and

WHEREAS, the Third Judicial District recognizes the need to offer Per Diem Reporters paid travel time when the assignment location exceeds 35 miles one-way from the Per Diem's home. Per Diems' home address will be the maximum default starting point for travel unless a different starting point location is approved by the Court Administrator in advance of the assignment. In accordance with ethical practices, if the starting location is a shorter distance to the assignment than the Per Diem's home, the invoice should reflect the shorter distance; and

WHEREAS, the Third Judicial District recognizes a need to reimburse Per Diem Reporters for parking expenses when free parking is not available.

NOW THEREFORE, IT IS HEREBY ORDERED:

Effective May 13, 2019, Per Diem Court Reporters shall be paid an inclusive rate of \$240 for full day coverage (excluding travel time); meals and/or other non-travel time expenses shall not be paid in addition to the \$240 full day.

Effective May 13, 2019, Per Diem Court Reporters shall be paid an inclusive rate of \$120 for half day coverage (four hours, excluding travel time); meals and/or other non-travel time expenses shall not be paid in addition to the \$120 per half day.

Effective May 13, 2019, Per Diem Court Reporters may seek to be paid for travel time at the rate of \$30 per hour. Time shall be paid in 15 minute increments from the starting location to the assignment location. When travel time is applicable, it is paid in addition to the \$240 full-day or \$120 half-day rate.

Effective May 13, 2019, Per Diem Court Reporters may seek to be reimbursed for parking costs provided a receipt for the parking is submitted with the request for reimbursement.

Effective September 14, 2020, Per Diem Court Reporters may seek a \$120 cancellation fee if the District cancels an assignment less than 24 hours in advance.

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Hon. Jodi L. Williamson  
Chief Judge  
Third Judicial District